



“Education for Knowledge, Science and Culture”

-Shikshahmaharshi Dr. Bapuji Salunkhe

VIVEKANAND COLLEGE, KOLHAPUR

(AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL

2021-22



Date: 27.12.2021

Notice of Meeting

All the members of Internal Quality Assurance Cell (IQAC) of Vivekanand College, Kolhapur (Autonomous) are hereby informed that the second meeting of the IQAC for the year 2021-22 shall be held on Wednesday, 5th January 2022 at 10.30 a.m. in the Board Room.

Please make it convenient to attend the meeting on time.

(Dr. Shruti Joshi)

Coordinator - IQAC
Vivekanand College,
Kolhapur

(Dr. R. R. Kumbhar)

PRINCIPAL
VIVEKANAND COLLEGE
KOLHAPUR (AUTONOMOUS)

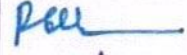
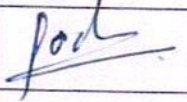
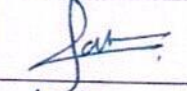
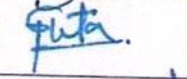
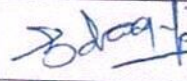

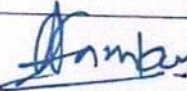
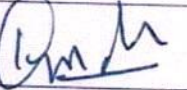
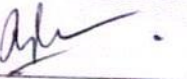



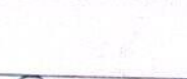

The agenda for the second meeting of IQAC scheduled on 05.1.2022

- Confirmation of the minutes of the previous meeting.
- To present progress report on the implementation of quality assurance measures
- To discuss the preparations for conduction of the best practice ‘Shikshak Aplya Daari’
- To discuss the organization of the mega-event ‘Vivekanand Mahotsav 2022’.
- To discuss the organization of ‘Spandan’ exhibition 2022.
- Any other matter with the permission of the chair.



Vivekanand College, Kolhapur (Autonomous)
Internal Quality Assurance Cell (2021-22)
Meeting Attendance

Date: 05.01.2022

Sr.	Name	Category	Sign
1	Dr.R.R.Kumbhar	Chairman	
2	Mr. C. B. Dodamani	Senior Administrative Officer	
3	Mr. Dhanawade		
4	Dr. K. S. Patil	Teacher Member	
5	Mr. G.K. Sontakke		
6	Dr. S. R. Kattimani		
7	Dr. Shubhangi S. Kale		
8	Dr. K. A. Undale		
9	Ms. S. A. Farakate		
10	Dr. P.A. Patil		
11	Dr. K. D. Tiwade		
12	Mrs. R.Y. Patil		Invitees
13	Mr. Satish Uplawikar		
14	Prin. Abhaykumar Salunkhe	Member from management	
15	Dr. B. M. Hirdekar	Member of society	
16	Mr. N. R. Ranbhare	Member of alumni	
17	Mr. Surendra Jain	Member from industry	
18	Dr. Shruti Joshi	Coordinator	



Vivekanand College Kolhapur (Autonomous)
Internal Quality Assurance Cell
Minutes of Meeting Held on 05.01.2022

A meeting of Internal Quality Assurance Cell of Vivekanand College, Kolhapur (Autonomous) was held on 05.01.2022 at 10:30 a.m. in the Board Room of the college.

Present members:

1. Dr. R. R. Kumbhar, Principal
2. Dr. Shruti Joshi, IQAC Coordinator
3. Mr. C. B. Dodamani
4. Dr. S.R. Kattimani
5. Dr. Kavita Tiwade
6. Dr. Kailas Patil
7. Dr. Shubhangi Kale
8. Dr. G. K. Sontakke
9. Ms. Samiksha Farakate
10. Mr. Satish Upalaiakar
11. Dr. B. M. Hirdekar
12. Mr. N.R. Ranbhare
13. Mrs. R. Y. Patil, Invitee

Members absent:

14. Mr. Surendra Jain
15. Mr. Dhanawade
16. Dr. Kedar Undale
17. Dr. Prabha Patil

The proceedings of the meeting are as follows:

1. Confirmation of the minutes of last meeting

Minutes of the previous meeting held on 12th October 2021 were read and confirmed. The action taken report was presented by IQAC Coordinator Dr. Shruti Joshi before the committee. The action taken was approved.

Action Taken Report of the meeting held on 12.10.2021

Sr.no.	Item	Action taken		
1.	Confirmation of the minutes of last meeting .	The minutes of the meeting held on 23 rd June 2021 were read out and confirmed.		
2	To present the Action Plan for the Academic year 2021-22.	The action plan was presented by IQAC coordinator. The following compliances were made according to the plan. <table border="1" style="margin-left: 20px;"><tr><td>1</td><td>Revision of second year syllabi- draft syllabi prepared</td></tr></table>	1	Revision of second year syllabi- draft syllabi prepared
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		4	Organise guest lectures, student activities (field projects), workshops by the three Study Centres.- Online National workshop on Menstrual Health and Hygiene (SSSWSC)
		5	Organise 2 International Conferences, 5 national (online/offline)- Economics,
		7	Promoting interdisciplinary and inter-departmental Research- Soil testing (Chemistry-Geography)
		8	Organising 7 days FDP (course work) on Research Methodology , Research Paper writing and publication – 2 course works on Research Methodology scheduled in May 2022 (Geography and RDPC)
		10	A training programme on ‘Undertaking Consultancy’- scheduled in May 2022
		12	An FDP for non-teaching/support staff – workshop on stress management in May2022
		13	Increasing parents’ involvement through awareness sessions (Parent-teachers’ association) – ShikshakAplyadari scheduled in April 2022
		14	Organising health check up for students, teaching-non-teaching staff - health camp by Zoology dept 17.1.22
		16	A camp for Entrepreneurship development of students by the Entrepreneurship Cell
		18	Starting the boys’ hostel and hostel for foreign students.- Dr. PunjabraoDeshmukh Boys Hostel – admissions started – 25.22.21
		20	Development of new Exam Centre and strong room.- done
		21	Starting a Foreign Language Studies Centre – done. Certificate courses in Basic German Language and French Language started
		22	Upgrading of the exam software.- done
		23	Proposals for new PG Programmes (Analytical Chemistry, Statistics, Comp. Sci, Microbio), PG diploma in Geo-informatics), B.Sc. (Agri.)- sentgov. approval, received university approval
		24	Starting extra –division of B.Com. Part I(English), B.Sc.I, M.Sc. I (Phy) – university approval received



		<p>25 Starting the new PG programme M.Sc. (Inorganic Chemistry)- started</p> <p>26 Implementing the newly formed Mentor-Mentee policy – mentees allotted to the mentors</p> <p>30 Organising National Literary Fest - scheduled in May 2022</p> <p>31 Construction of Physics lab and extension and Chemistry labs- in progress</p> <p>33 Starting online Portal for exam related queries and a digital display of exam related notices, circulars etc.- started on college website.</p>									
3.	To plan the activities to be conducted in the first semester.	<p>The following activities were conducted by IQAC in collaboration with responsible departments.</p> <table border="1"> <tr> <td>A seminar/conference on NEP 2020 – conducted on 4/12/21</td> </tr> <tr> <td>At least two National seminars –economics(10.12.21), Hindi scheduled in April 2022</td> </tr> <tr> <td>Submission of AQAR 2020-21 – by 15th May 2022</td> </tr> <tr> <td>Establishing a structure for CO-PO mapping- done</td> </tr> <tr> <td>Starting courses in German, French, Japanese through Foreign Languages Study Center. – Certificate courses in German, French (2 batches)</td> </tr> <tr> <td>Execution of programmes for Slow and Advanced learners – in progress</td> </tr> <tr> <td>Renewal of MoUs and signing new MoUs – Menon Industries (Foundry Technology), Paschim Maharashtra DevsthanSamiti, ChonamUni, South Korea (Physics), BhauraoKakatkar college, Belgaon., GSS College, Belgaon VijaysinhYadavMahavidyalaya, Peth-Wadgaon</td> </tr> <tr> <td>Workshops through Entrepreneurship Development Cell– inauguration of the cell in Dec 2021</td> </tr> <tr> <td>ShikshakAplyaDaari– planned in April 2022</td> </tr> </table>	A seminar/conference on NEP 2020 – conducted on 4/12/21	At least two National seminars –economics(10.12.21), Hindi scheduled in April 2022	Submission of AQAR 2020-21 – by 15 th May 2022	Establishing a structure for CO-PO mapping- done	Starting courses in German, French, Japanese through Foreign Languages Study Center. – Certificate courses in German, French (2 batches)	Execution of programmes for Slow and Advanced learners – in progress	Renewal of MoUs and signing new MoUs – Menon Industries (Foundry Technology), Paschim Maharashtra DevsthanSamiti, ChonamUni, South Korea (Physics), BhauraoKakatkar college, Belgaon., GSS College, Belgaon VijaysinhYadavMahavidyalaya, Peth-Wadgaon	Workshops through Entrepreneurship Development Cell– inauguration of the cell in Dec 2021	ShikshakAplyaDaari– planned in April 2022
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4.	To discuss about the AAA external	An External Peer Team for the Academic and Administrative Audit under the chairmanship of Dr. V. J. Fulari (Professor, dept.									



	Peer Team visit and schedule.	of Physics, SUK) including members Dr. R.G. Kulkarni (Principal, Smt. MathubaiGarwareKanyaMahavidyalaya,Sangli) and Dr. SatishGhatge (I/P, Shikshamaharshi Bapuji Salunkhe College, Karad) visited the college on 23 rd December 2021. The Audit was conducted successfully.
5.	<p>Any other matter with the permission of the Chair</p> <ul style="list-style-type: none"> • Encouraging teachers to use centralised LMS for teaching learning process • To discuss regarding the membership of DELNET software for the Library • To discuss regarding creating Institutional ID for research publication 	<p>The possibility of purchasing LMS software is being discussed.</p> <p>The library has purchased the membership of DELNET software for one year (19470/-) (Oct 2021).</p> <p>The process of creating Institutional ID is started and teachers are asked to access their own login ID and password.</p>

- **Item no. 2 : To present progress report on the implementation of quality assurance measures**

The IQAC Coordinator presented a brief report of the activities conducted so far in the semester to implement the quality assurance measures as per the perspective plan.

- **Item no. 3: To discuss the preparations for conduction of the best practice ‘Shikshak Aplya Daari’**

Every academic year the best practice of ‘Shikshak Aplya Daari’ is conducted in order to establish a rapport between teachers and parents. Accordingly, the responsibility of identifying students from nearby villages, forming committees of teachers and planning a schedule to visit these villages was handed over to the concerning coordinator Dr. S.R. Kattimani. The practice will be carried out in the first week of May.

- **Item no. 4 : To discuss the organization of the mega-event ‘Vivekanand Mahotsav 2022’.**

‘Vivekanand Mahotsav’ is another best practice of our college which provides a platform to UG and PG students’ overall skills assessment. It was decided that this year this national level mega-event will be organized during April. The concerned committees will be formed and publicity will be started with the help of the volunteer students.

- **Item no.5 : To discuss the organization of ‘Spandan’ exhibition 2022**




To provide a platform to the project works of the students of Graphic design, Animation and Photography department, 'Spandan' exhibition is organized every year. This year it will be scheduled during the 2nd week of May 2023. The head of departments were allotted with the responsibilities of organization.

Item no. 9 : Any other matter with the permission of the chair.

As there was no other matter to discuss, Dr. Kailas Patil presented a vote of thanks, and the meeting ended with the permission of the Chair.




(Dr. R.R. Kumbhar)
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