



"Education for Knowledge, Science and Culture."  
- Shikshanmaharshi Dr. Bapuji Salunkhe  
Shri Swami Vivekanand Shikshan Sanstha's  
**VIVEKANAND COLLEGE (Autonomous) ,  
KOLHAPUR**



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## Internal Quality Assurance Cell (IQAC)

### Notice of Meeting

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the IQAC shall be held on Saturday, 30<sup>th</sup> June, 2018 at 11.00 am in the Meeting Hall.

Please make it convenient to attend the meeting.

### Agenda

1. Confirmation of the minutes of the previous meeting.
2. To chalk out the Action Plan during the academic year 2018-19.
3. To discuss about uniform for faculty members.
4. To identify departments for conducting national/international seminars and conferences.
5. To discuss about the issues of discipline of the college.
6. To distribute the work related to NAAC among the members of Steering Committee.
7. Any other matter with the permission of the Chair.

Place: Kolhapur

Date: 22/06/2018

(Dr. S. M. Joshi)

**Coordinator - IQAC**  
**Vivekanand College,**  
**Kolhapur**



(Dr. S. Y. Hongekar)  
**PRINCIPAL**  
**Vivekanand College**  
**Kolhapur**

## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 30 June, 2018 at 11.00 am in the Board Room. The meeting was chaired by Prin. Dr. S.Y. Hongekar.

### Members Present:

- 1) Dr. S. Y. Hongekar, Chairperson
- 2) Dr. S. M. Joshi, IQAC Coordinator
- 3) Mr. C.B. Dodamani, Registrar
- 4) Dr. B.M. Hirdekar, Member of society
- 5) Mr. Prakash Medshinge, Member from industry
- 6) Mr. N. R. Ranbhare, Member of alumni
- 7) Dr. K. P. Shinde
- 8) Mr. S.S. Kale
- 9) Mr. S.G. Kulkarni
- 10) Ms. S. A. Farakate
- 11) Ms. Madhura Kulkarni, student representative
- 12) Mr. Praktan Trivedi, student representative

### Members Absent:

- 1) Prin. Abhaykumar Salunkhe, Chairman
- 2) Dr. R. K. Kamat
- 3) Dr. D.B. Patil

The minutes of the meeting were as follows:

#### 1. Confirmation of the Minutes of the previous meeting:

The minutes of the last meeting held on 31 March, 2018 were read and confirmed. The members in charge of items decided in the last meeting reported the progress made on each item.

- Dr. P. A. Patil presented the outline of **the workshop on soft skills** to be organized by English department. Dr. Hirdekar recommended to incorporate the feedback of HRs of companies while deciding the content of the workshop.
- After the discussion, the name '**Vivek Mahotsav**' was finalized for the intercollegiate mega-event to be organized by the college on the lines of events of some major autonomous colleges in the country.
- It was decided to organize a **workshop and competition on 'How to prepare a project report' in August under Entrepreneurship Development Programme**. Dr. Hirdekar suggested to select and sell the dynamic project proposals to willing entrepreneurs for start-up business.

Proposed by: Mr. S.S. Kale

Seconded by: Dr. S. Y. Hongekar

- It was resolved to hold '**Instrument Awareness Programme**' for Third Year students in July.

Proposed by: Mr. S. G. Kulkarni

Seconded by: Dr. K. P. Shinde



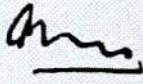


4. Any other matter with the permission of the chair:

- i) Ms. Madhura Kulkarni proposed that a workshop on YouTube Channel Making can be conducted.
- ii) Dr. Joshi underlined the need of Hygiene Awareness Campaign for girl students including a lecture of personal hygiene awareness for girls.

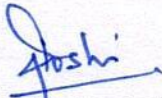
The meeting ended with Vote of Thanks proposed by Dr. P. A. Patil.



  
(Dr. S. Y. Hongekar)  
**PRINCIPAL**  
Vivekanand College  
Kolhapur

**Action Taken on the IQAC Meeting of 30/06/2018**

Item No.	Item	Action Taken
1	Confirmation of the minutes of the previous meeting (31/03/2018)	Read and confirmed.
2	To chalk out the Action Plan during the Academic Year 2018-19	Action plan prepared.
3	To discuss about the issues of discipline of the college.	Student, faculty uniforms introduced and the colour of non-teaching staff changed. Online attendance introduced.
4	Any other matter with the permission of the Chair.	Hygiene awareness campaign for and by girl students carried out.



(Dr. S. M. Joshi)

**Coordinator - IQAC**  
**Vivekanand College,**  
Kolhapur





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