Ref No. VCK/ 938 / 2021 - 22

Date : 14.06.2021

Internal Quality Assurance Cell

Notice of Meeting

All the members of the IQAC of Vivekanand College, Kolhapur (Autonomous) are hereby informed that the third meeting of the IQAC is scheduled on Wednesday, 23/06/2021 at 10.30 am on Google meet platform. (The link of the meeting will be provided on the previous day of the meeting.) Please make it convenient to be present on time. The agenda of the meeting is as follows:

Agenda

1. Confirmation of minutes of the previous meeting.
2. To report the progress in online submission of AQAR for the year 2019-20.
3. To report the activities conducted so far in this semester.
4. Any other matter with the permission of the Chair.

Coordinator - IQAC
Vivekanand College,
Kolhapur

(Dr. R. R. Kumbhar)
PRINCIPAL
Vivekanand College
Kolhapur

Screen 1 (11:01)

People   Information

ADD OTHERS

< Share joining information

IN CALL

- Dr. Shruti Joshi (You)
- Bhagwan Hirdekar ⬤⬤⬤ ⋮
- Dattatray Panhalkar ◑ ⋮
- Dattatray Panhalkar (Pres... 🔇 ⋮
- Dr Prabha Patil ◑ ⋮
- Dr. S.R. Kattimani 🔇 ⋮
- kailas patil 🔇 ⋮
- kavita Tiwade 🔇 ⋮
- Rajashree Shendre 🔇 ⋮
- samiksha farakate 🔇 ⋮
- Satish Salokhe 🔇 ⋮

III   O   ‹

Screen 2 (11:02)

People   Information
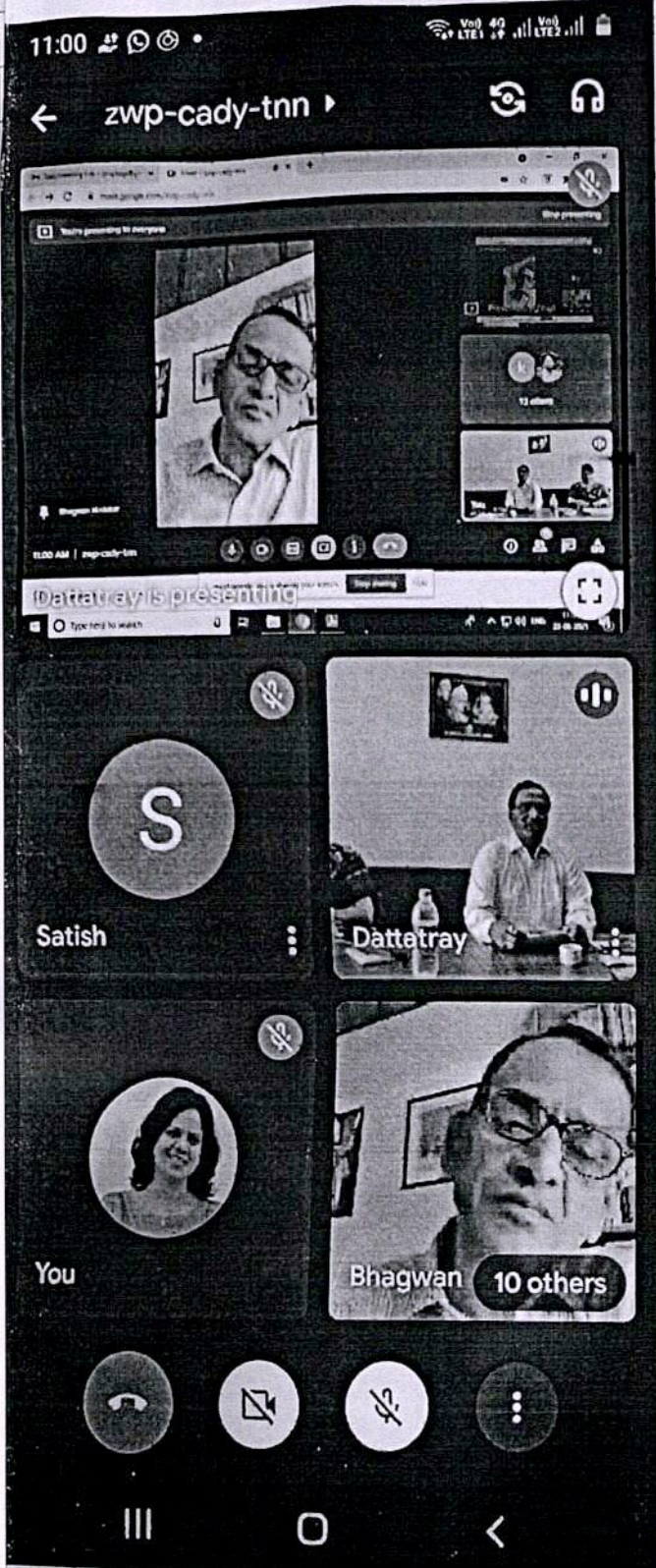
- Dr. Shruti Joshi (You)
- Bhagwan Hirdekar ⬤⬤⬤ ⋮
- Dattatray Panhalkar ⬤⬤⬤ ⋮
- Dattatray Panhalkar (Pres... 🔇 ⋮
- Dr Prabha Patil ⬤⬤⬤ ⋮
- Dr. S.R. Kattimani 🔇 ⋮
- kailas patil 🔇 ⋮
- kavita Tiwade 🔇 ⋮
- Rajashree Shendre 🔇 ⋮
- samiksha farakate 🔇 ⋮
- Satish Salokhe 🔇 ⋮
- Shubhangi Kale 🔇 ⋮
- Sunil Malgaonkar 🔇 ⋮
- Tekchand Gaupale 🔇 ⋮
- Vivekanand College Librar... 🔇 ⋮

III   O   ‹

Vivekanand College Kolhapur (Autonomous)
Internal Quality Assurance Cell
Minutes of Meeting Held on 23 June, 2021

A meeting of IQAC was held on 23 June, 2021 at 10:30 AM through Google meet platform. The web link was provided to the members was https://meet.google.com/zwp-cady-tnn

Present members:

1. Hon. Prin. Abhaykumar Salunkhe, Chairman, Shri Swami Vivekanand Shikshan Sanstha
2. Dr. R. R. Kumbhar, Principal
3. Dr. Shruti Joshi, IQAC Coordinator
4. Dr. B. M. Hirdekar, external expert
5. Mr. N.R. Ranbhare, member of alumni
6. Mr. C. B. Dodamani
7. Dr. Kavita Tiwade
8. Dr. Prabha Patil
9. Dr. Kailas Patil
10. Dr. Shubhangi Kale
11. Mr. Sunil Malgaonkar, Invitee
12. Dr. Neeta Patil, Librarian, Invitee
13. Mr. D. M. Panhalkar
14. Ms. Samiksha Farakate
15. Dr. Kedar Undale
16. Mr. Satish Upalawiakar
17. Mrs. R. Y. Patil, Invitee

Members absent:

1. Mr. Surendra Jain
2. Mr. A. S. Pawar

1. Confirmation of the minutes of last meeting

The minutes of the last meeting held on 5 March 2021 were read and confirmed. The action taken report was presented by IQAC Coordinator Dr. Shruti Joshi before the committee.

Sr. No.	Agenda	Action Taken
1	Confirmation of the minutes of the last meeting.	Read and confirmed.

2	To report the activities conducted in the first term of the academic year 2020-21.	Noted and confirmed.
	• Activities be advertised through digital platforms	• New Facebook Page of the college has been launched to publicise the activities in the college. All the major programmes of the college were televised on the YouTube channel of the college.
	• Undertake credentialized certification stating the competencies/skills gained by the student in the certificate courses/ crash courses.	• The short term courses in digital form on 'Modi Script', 'German Language', 'Home Remedies for Skin and Hair' among others have been launched.
3	To plan the activities to be conducted in the second term.	The list of the activities carried out in the second term so far and after the last meeting of IQAC is appended below. • Shikshak Apalya Dari, Job Fair, Spandan, AAA could not be organised due to the Lockdown on account of Covid. • The plausibility of planning and conducting Vivekanand Mahotsav is being gauged. • New Mentor-Mentee policy has been Drafted and the committee to supervise the M-M programme has been formed. • The ppt for presentation for 12th std students has been prepared and Prin. Dr. R. R. Kumbhar will be addressing the students in online mode shortly. • Respective departments are planning and executing 30 hour Value Added Courses in online mode; so far 5 courses have started. • The new mobile-friendly website has

			been designed and is ready to be used. • AQAR has been uploaded on the HEI portal. Details are discussed below. • Digital literacy workshop for non-teaching staff is being planned by Computer science department.
4	To discuss about AAA (academic and Administrative Audit) and external peer team evaluation format and schedule.		Due to Covid Lockdown, Academic and Administrative Audit and external peer team evaluation could not be carried out.
5	To report about energy, green, gender audits.		The college is in discussion with CSIEBER and other institutes for the audits.
6	Any other matter with the permission of the Chair.		1. GEE of 1st year students took place on 21 June 2021. 40 students had registered for the exam, 10 appeared for the exam. 2. The college received government permission to start M.Sc. Inorganic Chemistry programme.

2. **To report the progress in Online submission of the AQAR 2019-20.**

IQAC coordinator Dr. Shruti Joshi reported that the entire AQAR 2019-20 has been uploaded on the HEI Portal but considering the extended deadline, the final submission is kept pending to provide for possible revisions or additions to data if any.

3. **To report the activities conducted so far in this semester.**

IQAC coordinator Dr. Shruti Joshi reported to the committee the major activities carried out by IQAC and other departments of the college. These are as follows.

sr.	Name of the Activity	Coordinating Department	Date

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1	Guest Lecture on Job opportunities in "Food biotechnology Industry"	Department of Biotechnology	06/03/2021
2	ICSS.R. Sponsored a National Seminar on "Understanding Transgender(LGBTQAI) For Inclusive Society"	SansthamataSushiladevi Salunkhe Centre of Women's Studies	08/03/2021
3	Guest lecture on Understanding D-Mat account	Department of Economics	17/03/2021
4	One Day webinar on International Day for Biological Diversity	Department of Zoology	22/05/2021
5	Awareness quiz on International Day for Biological Diversity	Department of Zoology	22/05/2021
6	National webinar on "Exercise, Immunity and Covid 19 Pandemic"	IQAC and Physical Department	25/05/2021
7	National webinar on "Corona: Samaj aaniGairsamaj"	IQAC and Vivekvahini	27/05/2021
8	Guest Lecture on "Research Opportunities in Biotechnology"	Department of biotechnology	29/05/2021
9	Environment Awareness Quiz	NSS	05/06/2021
10	Guest Lecture on 'Itihasatil Suvarnpan – Shivrajyabhishek	Department of History	06/06/2021
11	Guest Lecture on Importance of Geography in Competitive Examinations	Department of Geography	7/06/2021
12	Three Day Online Competitive Exam Guidance Workshop	IQAC and Competitive Exam Guidance Centre	8/06/2021 to 11/06/2021

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13	Competitive Examination and Reading Culture	IQAC and Library	11/06/2021
14	ऑनलाइनव्याख्यान – अनुवादकौशल्य	Department of Hindi	12/06/2021
15	Webinar on e-waste management	Department of Electronics and IQAC	18/06/2021

Dr. Shruti Joshi also reported the major achievements of students in this term so far.

These are:

1. NCC: SOU Ramachan Dr. a Chavan (RDC Delhi), SOU Kartaki Saha S. R.Sahasrabhuddhe awarded Best Cadet Scholarship 2021, Cadet Gayatri Tawade was awarded Welfare Society Scholarship.

2. Cadet Aakash Patil selected in the Army in technical position

3. Cadet Priya Buran awarded with Ranragini Tararani Award.

4. Ex-student Ajay Mahen Kamble of Hindi Department passed SET Examination.

5. Our Ex-student Mr. Sourabh Patil awarded with Rashtrapati Suvarn Padak

6. Ex-student Ms. Madhura Kulkarni of Economics Department passed SET Examination.

Dr. Shruti Joshi reported to the committee members about the value added courses and other short term courses started by the college:

1. "A Certificate Course in Modi Script Studies : From 10th June 2021 - 10th July" by Department of History
2. "A Certificate Course in Basic Germen Language" from 7th June 2021 - 10th July 2021 by Department of English
3. "Certificate Course in Human Rights" 16 June 2021 o 20 July 2021 by Department of Political Science

4. "Gardening and Landscape Design" by Department of Botany - July 2021

5. "Certificate course in e-commerce and digital marketing" 18 June to 23 July by Department of Commerce

6. 14 Different certificate training courses bye department of computer science in Association with Spoken Tutorial project IIT Bombay supported by N M E I C T, MHRD Government of India. (Staring in July)

4. Any other matter with the permission of the chair.

i. Principal Dr. R.R. Kumbhar reported that the college has been given the responsibility of selection of foreign students to BBA and other courses of the university from amongst the applications received by the University. Dr. Prabha Patil of our college is coordinating the selection process. She presented her view that the college should consider starting **BBA** degree course in **Tourism and Hospitality Management** considering the demand of students for these streams.

Dr. B. M. Hirdekar said that the college should consider launching vertical BBA program with degree in E-commerce, tourism, banking, mall management etc under new MSME related academic programs where students receive stipend during the degree years and are readily absorbed in industry after graduation.

ii. Dr. B. M. Hirdekar proposed that the performance of the faculty during the pandemic be mapped through data sheet which includes indicators like research output, and educational e-content development.

Proposed by: Dr. B. M. Hirdekar   Seconded by: Prin. Dr. R. R. Kumbhar

iii. Dr. B. M. Hirdekar suggested that the college take lead in organising a meeting of all autonomous colleges to discuss the difficulties faced and strategies employed by the colleges during pandemic.

Proposed by: Dr. B.M. Hirdekar   Seconded by: Dr. S M Joshi

iv. Dr. B. M. Hirdekar suggested that all departments in the college conduct a meeting with the the departing students of their respective departments to understand and note their career choices and future plans and guide them accordingly.

Proposed by: Dr.B.M.Hirdekar   Seconded by: Dr.S.R.Kattimani

v. Mr. Sunil Malgaonkar, chairman of CO-PO mapping committee, reported the progress in developing the system of CO-PO mapping. Dr. B.M. Hirdekar suggested checking AICTE document on the same and also explore the idea of program focused attainment introduced by some universities abroad to incorporate certain points therein into our system.

vi. Dr. S. R. Kattimani presented a power point presentation containing the important qualitative matrices in NAAC SSR .and underlined the importance of focusing on preparing and writing well

worded answers to each of this matrix in preparation to the next NAAC accreditation. He specified certain areas to be focused.

Proposed by Dr.S.R.Kattimani   Seconded by: Dr.B.M.Hirdekar

v. Dr. Kavita Tiwade requested Mr. Ranbhare, chairperson of the alumni association, to conduct certain programs for college under the initiative of the association. Mr. Ranbhare presented the idea of a lecture series that will be organised by the association and the programs of financial assistance to 25 students. Both were unanimously agreed to.

vi. Dr. B. M. Hirdekar proposed that students performing poorly in first and second year of graduation be identified as slow learners and be coached by the retired or existing faculty members to improve their performance in the third year. He suggested that it be implemented as a structured programme.

vi. Dr. Kavita Tiwade reported that the department of English will be convening an international seminar in the coming academic year.

vii. Dr. S. R. Kattimani proposed that the scope of 'student satisfaction survey' (SSS) to be carried out at towards the end of the academic year be enhanced by including all round questions on students' experience in the college, like that of admission process, non-teaching services, mentoring etc. Dr. Hirdekar suggested to refer to student happiness index implemented by IITs while undertaking this expansion of SSS.

Proposed by : Dr. S. R.Kattimani   Seconded by : Dr. B. M. Hirdekar

viii. Dr. Kavita Tiwade suggested that all social outreach activities be brought under one banner by the college and the college engage with Zilla Parishad and Gram Panchayats by adopting more communities to support them in difficult times like pandemic.

ix. It was decided to organise a two-day workshop cum excursion for non-teaching staff with Bahai Academy, Pachagani, or Yashada, Pune, or Sanjay Ghodawat University, Kolhapur. It was noted that improving the happiness of non-teaching staff was essential for smooth administration and student satisfaction.

Proposed by: Prin. Dr. R. R. Kumbhar   Seconded by: Dr. B.M. Hirdekar

x. Dr. Shubhangi Kale suggested that teacher-training on consultancy should be organised for Arts and Commerce teachers in the college to enhance their contributions in consultancy services offered by the college.

xi. Prin Dr. R. R. Kumbhar reported that all examinations were conducted smoothly in the college during pandemic. Dr. B. M. Hirdekar congratulated the faculty for this achievement.

xii.   B.Voc faculty member Mr. Satish Upalawikar asked Dr. Hirdekar for guidance on introducing innovative practices to B.Voc. programmes. Dr. Hirdekar spoke about new trends like

'21st century design'; he promised to provide guidance regarding resource persons in the event of workshops on such new trends.

Prin. Dr. R. R. Kumbhar reported about the new B.Voc. Programme proposals in beauty parlour, hotel management, agriculture that have been sanctioned in Academic Council meeting. Dr.Hirdekar suggested to consider Bachelor of Management Studies program in areas like air transport to introduce in the future .

xiii. Dr. B. M. Hirdekar advised that a Reservoir of free e-books should be created with the help of faculty members and the same be made available to students and faculty upon demand.

xiv. Dr. S. R. Kattimani raised the point about Academic and Administrative Audit of the college. Dr. B. M. Hirdekar said that the AAA can be carried out by following the distancing norms.

xv. IQAC coordinator Dr. Shruti Joshi sought advice of the committee members on online organisation of Vivekanand Mahotsav. Dr. Hirdekar advised that the college should organise the mega event in future by collaborating with other institutes/organisations like other colleges of our Shikshan Sansthas to expand the scope and include innovative events like shoe designing, hair dressing, dress designing as part of competitions.

As there was no other matter to discuss, the meeting ended with thanks to the chair.

(Dr. R. R. Kumbhar)
PRINCIPAL
Vivekanand College
Kolhapur

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