



"Education for Knowledge, Science and Culture"
-Shikshanmaharshi Dr. Bapuji Salunkhe

VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)
INTERNAL QUALITY ASSURANCE CELL



KOLHAPUR

Date: 14.12.2020

Notice of Meeting

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the IQAC shall be held on Monday, 21 December, 2020 at 10:00 am in the Board Room.

Please make it convenient to attend the meeting.

Agenda

1. Confirmation of the minutes of the previous meeting.
2. To discuss about the departmental activities to be conducted in the second term.
3. To discuss about the distribution of RUSA and Autonomy funds for the Academic Year 2020-21.
4. To discuss the proposals of new programmes (M.Sc. Inorganic Chemistry and PG Diploma in Geo-informatics).
5. To discuss regarding extra division of M.Sc. Physics.
6. To discuss about green, energy and gender audits to be done by outside agencies.
7. To discuss about starting the newly approved B.Voc. and M.Voc. programmes.
8. To plan the conduction of Graduate Excellence Examination (GEE).
9. Any other matter with the permission of the Chair.




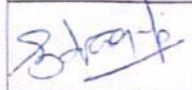

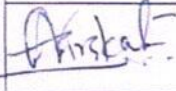
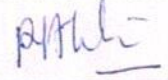
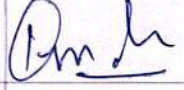
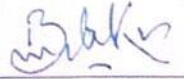



S. Joshi
(Dr. S. M. Joshi)
Coordinator - IQAC
Vivekanand College,
Kolhapur

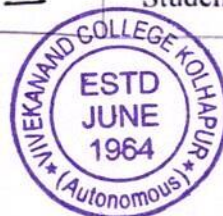


P. R. Kumbhar
(Dr. R. R. Kumbhar)
PRINCIPAL
Vivekanand College
Kolhapur

Shri Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur (Autonomous)
 INTERNAL QUALITY ASSURANCE CELL (IQAC) 2020-21
 Meeting on Monday, 21 December 2020

Attendance

Sr	Name of member	Designation		Signature
1	Dr.R.R.Kumbhar	Principal	Chairperson	
2	Mr. C. B. Dodamani	Registrar	A Senior Administrative Officer:	
3	Mr. Anil Pawar	Office Superintendent		
4	Dr. K. S. Patil	Economics	Teacher Member	
5	Mr. D. M. Panhalkar	Electronics		
6	Dr. S. R. Kattimani	History		
7	Dr. Shubhangi S. Kale	Geography		
8	Dr. K. A. Undale	Chemistry		
9	Ms. S. A. Farakate	Political Science		
10	Dr. P.A.Patil	English		
11	Dr. K. D. Tiwade	English		
12	Prin. Abhaykumar Salunkhe	Executive Chairman, Shri Swami Vivekanand Shikshan Santha, Kolhapur		A Member from Management
13	Dr. B. M. Hirdekar	EX-COE, SUK	Member of Society	
14	Mr. N. R. Ranbhare		A Member of Alumni	
15	Mr. Surendra Jain		A Member from Industry	
16	Dr. S.M.Joshi	English	Coordinator:	
17	Ms. Akanksha Patil	B. Sc. - III	Student Representative	



Vivekanand College, Kolhapur (Autonomous)
Minutes of the Meeting of IQAC
Held on 21st December 2020

The second meeting of IQAC was held on 21st December 2020 at 10.00 a.m.
in the Board Room of the college.

Members Present:

- 1) Prin. Abhaykumar Salunkhe, Chairman
- 2) Dr. R. R. Kumbhar, Chairperson
- 3) Dr. S. M. Joshi, IQAC Coordinator
- 4) Mr. C.B. Dodamani, Registrar
- 5) Mr. Anil Pawar, OS
- 6) Dr. B.M. Hirdekar, Member of society
- 7) Mr. D. M. Panhalkar
- 8) Dr. S. R. Kattimani
- 9) Dr. S.S. Kale
- 10) Ms. S. A. Farakate
- 11) Dr. V. B. Waghmare
- 12) Dr. K. D. Tiwade
- 13) Dr. P. A. Patil
- 14) Mr. S. V. Malgaonkar
- 15) Mr. S. S. Kale

Members Absent:

- 1) Mr. Surendra Jain
- 2) Mr. N. R. Ranbhare, Member of alumni
- 3) Dr. K. A. Undale

The Minutes of the meeting are as follows:

Item 1. Confirmation of the minutes of the previous meeting.

The minutes of previous meeting held on 11th July 2020 were read out by IQAC Coordinator and confirmed by the members

Sr.	Item	Action Taken
1	To report the activities conducted in the 2 nd term.	Reported and confirmed.
2.	To discuss the perspective plan for the academic year 2020-21.	The perspective plan was presented and approved.
3.	To discuss about the preparation of academic calendar for 2020-21.	Due to pandemic situation, the college was closed and no calendar was prepared.
4.	To discuss about feedback on curriculum.	The feedback forms are prepared. Their links are ready which will be shared on the college website towards the end of the first term.



5.	To place and discuss the report of AQAR.	Discussed.
6.	To finalise the procedure of evaluation under autonomy by external peer team.	Due to the pandemic situation, the committee could not meet and schedule the evaluation. It will be done in the next term.
7.	Any other matter 1. Feedback from the non-teaching staff 2. Workshop for non-teaching staff	A feedback form is being drafted for the responses to be taken from the non-teaching staff. A workshop on Digital Literacy for the non-teaching staff will be conducted in the second term.

Item no. 2: To discuss about the departmental activities to be conducted in the second term.

It was decided that all the departments should try to conduct at least one guest lecture in online/offline mode and update the respective blogs on time.

Item no. 3: To discuss about the distribution of RUSA and Autonomy funds for the Academic Year 2020-21.

It was decided to give the heads of expenditure to certain departments/cells (for example, History, English, Hindi, RDPC, IQAC) and it was suggested that national/international seminars or conferences should be organised under RUSA and Autonomy funding.

Item No. 4: To discuss the proposals of new programmes (M.Sc. Inorganic Chemistry and PG Diploma in Geo-informatics).

It was agreed to send proposals for starting M.Sc. (Inorganic Chemistry) and PG Diploma in Geo-informatics.

Item No. 5: To discuss regarding extra division of M.Sc. Physics.

Considering the increasing demand for M.Sc. (Physics) programme, the possibility of starting an extra division was discussed and it was resolved that an application will be sent to the University for approval of the same from the academic year 2021-22.

Item No. 6: To discuss about green, energy and gender audits to be done by outside agencies.

Various options for the external agencies for preparing green, energy and gender audits were discussed and it was decided that in the second term, these audits will be conducted.



Item No.7: To discuss about starting the newly approved B.Voc. and M.Voc. Programmes.

New courses were approved by UGC to B. Voc. and Community College departments (M.Voc. Graphic Design, M.Voc. Foundry Technology, B.Voc. Photography and Videography, Diploma in Event Photography, Diploma in Cinematography). Decisions were taken regarding admission procedure, fee structure and conduction of the courses in the post-Covid situation.

Item No. 8: To plan the conduction of Graduate Excellence Examination (GEE).

To track the competency and develop skills needed for civil services examination among the students from Part I till Part III, it was decided to conduct Graduate Excellence Examination (GEE). The responsibility was given to Mrs. Pallavi Patil.

Item No. 10: Any other matter with the permission of the Chair.

As there was no other matter for discussion the meeting ended with thanks to the Chair.



R.R.K.
(Dr. R. R. Kumbhar)
PRINCIPAL
Vivekanand College
Kolhapur