



"Education for Knowledge, Science and Culture"  
-Shikshanmaharshi Dr. Bapuji Salunkhe  
**VIVEKANAND COLLEGE, KOLHAPUR**  
(AUTONOMOUS)  
**INTERNAL QUALITY ASSURANCE CELL**  
2021-22



Date: 08.10.2021

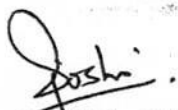
### Notice of Meeting

All the members of Internal Quality Assurance Cell (IQAC) of Vivekanand College, Kolhapur (Autonomous) are hereby informed that the first meeting of the IQAC for the year 2021-22 shall be held on Friday, 12<sup>th</sup> October 2021 at 10.30 a.m. in the Board Room.

Please make it convenient to attend the meeting on time. The agenda of the meeting is as follows:

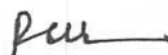
### Agenda

- Confirmation of the minutes of the previous meeting.
- To present the Action Plan for the Academic year 2021-22
- To plan the activities to be conducted in the first term
- To discuss about the Autonomy Academic Audit , external peer team visit and schedule.
- Any other matter with the permission of the chair.



(Dr. Shruti Joshi)

**Coordinator - IQAC**  
**Vivekanand College,**  
**Kolhapur**



(Dr. R. R. Kumbhar)  
**PRINCIPAL**  
Vivekanand College  
Kolhapur



**Vivekanand College, Kolhapur (Autonomous)**

Internal Quality Assurance Cell (IQAC) 2021-22

Attendance

Date: 12/10/2021

Sr.	Designation	Name	Sign
1	Chairperson:	Dr. R.R. Kumbhar, <i>Principal</i>	<i>Per</i>
2	A Senior Administrative Officer:	Mr. C. B. Dodamani, <i>Registrar</i>	<i>pot</i>
		Mr. Anil Pawar, <i>OS</i>	<i>Anil</i>
3	Teachers:	1 Dr. Kailas S. Patil	<i>Kailas</i>
		2 Dr. G. K. Sontakke	<i>G.K.</i>
		3 Dr. S. R. Kattimani	<i>S.R.</i>
		4 Dr. S. S. Kale	<i>S.S.</i>
		5 Dr. K. A. Undale	<i>K.A.</i>
		6 Ms. S. A. Farakate	<i>S.A.</i>
		7 Dr. P. A. Patil	<i>P.A.</i>
		8 Dr. K. D. Tiwade	<i>K.D.</i>
4	Invitees	1. Ms. R.Y. Patil	<i>R.Y.</i>
		2. Mr. S.V. Malgaokar	<i>S.V.</i>
		3 Mr. Satish Uplawikar	<i>Satish</i>
5	A Member from Management:	Prin. Abhaykumar Salunkhe, (Executive Chairman, Shri Swami Vivekanand Shikshan Sanstha, Kolhapur)	
6	Member of Society:	Dr. B. M. Hirdekar (Ex-COE, SUK)	<i>B.Hirdekar</i>
7	Students Representatives:	Manish Mane (BA II)	<i>Manish</i>
8	A Member of Alumni:	Mr. N. R. Ranbhare	<i>N.R.</i>
9	A Member from Industry:	Mr. Surendra Jain	<i>Surendra</i>
10	Coordinator:	Dr. S. M. Joshi	<i>S.M. Joshi</i>



**Vivekanand College Kolhapur (Autonomous)**  
**Internal Quality Assurance Cell**  
**Minutes of Meeting Held on 12<sup>th</sup> October 2021**

A meeting of IQAC was held on 12<sup>th</sup> October, 2021 at 10:30 a.m. in the Board Room of the college.

**Present members:**

1. Dr. R. R. Kumbhar, Principal
2. Dr. Shruti Joshi, IQAC Coordinator
3. Mr. C. B. Dodamani
4. Dr. Kavita Tiwade
5. Dr. Prabha Patil
6. Dr. S.R. Kattimani
7. Dr. G. K. Sontakke
8. Mr. Sunil Malgaonkar, Invitee
9. Ms. Samiksha Farakate
10. Dr. Kedar Undale
11. Mr. Satish Upalawikar
12. Mrs. R. Y. Patil, Invitee
13. Dr. Kailas Patil
14. Dr. Shubhangi Kale
15. Dr. B. M. Hirdekar
16. Mr. N.R. Ranbhare

**Absent Members**

1. Mr. Surendra Jain
2. Hon. Prin. Abhaykumar Salunkhe,  
Chairman, Shri Swami Vivekanand  
Shikshan Sanstha

**1. Confirmation of the minutes of last meeting**

The minutes of the last meeting held on 23<sup>rd</sup> June 2021 were read and confirmed. The action taken report was presented by IQAC Coordinator Dr. Shruti Joshi before the committee.

Sr. No.	Agenda	Action Taken
	Confirmation of the minutes of the last meeting held on 5 <sup>th</sup> March 2021.	Read and confirmed.
2	To report the progress in online submission of AQAR for the year 2019-20	AQAR 2019-20 was successfully submitted on 23/08/2021. The queries sent from NAAC were answered and related documents were uploaded as per the instructions.
3	To report the activities conducted so far in this term.	The list of the activities carried out in the second term was presented.

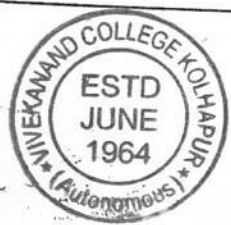


4	Any other matter with the permission of the Chair.	<ol style="list-style-type: none"> <li>1. As per the suggestion of Dr. B. M. Hirdekar, to map the performance of the faculty during the pandemic, faculty login details were provided to the teaching staff. On the college website, teachers have uploaded their personal information regarding 2020-21 through this faculty login.</li> <li>2. As per the suggestion of Dr. B. M. Hirdekar, an improved questionnaire of SSS was prepared including student happiness index.</li> <li>3. An international seminar will be conducted by dept. of English in the second semester of 2021-22.</li> <li>4. In order to improve happiness of non-teaching staff, a workshop cum excursion will be organised in second semester of 2021-22.</li> <li>5. As had been suggested by Dr. Shubhangi Kale, a Training programme for teachers to undertake consultancy is planned in May 2022 by RDPC of college.</li> <li>6. The AAA is planned in the last week of December 2021 under the Chairmanship of Dr. V. J. Fulari.</li> </ol>
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**2. To present the Action Plan for the Academic year 2021-22.**

IQAC coordinator Dr. Shruti Joshi presented the Action Plan for the Academic year 2021-22.

Sr.	Activity
1	Revision of second year syllabi
2	Consideration about starting interdisciplinary courses
3	Increasing industry involvement (for internships, field projects)



4	Organise guest lectures, student activities (field projects), workshops by the three Study Centres.
5	Organise 2 International Conferences, 5 national (online/offline)
6	Development of Lecture Capturing System (recording studio)
7	Promoting interdisciplinary and inter-departmental Research
8	Organising 7 days FDP (course work) on Research Methodology , Research Paper writing and publication
9	Organising a workshop on 'E-Governance'.
10	A training programme on 'Undertaking Consultancy'
11	Considering an international MoU through Physics department
	An FDP for non-teaching/support staff
13	Increasing parents' involvement through awareness sessions (Parent-teachers' association)
14	Organising health check up for students, teaching-non-teaching staff
15	Workshop on Financial management for teaching, non-teaching staff
16	A camp for Entrepreneurship development of students by the Entrepreneurship Cell
17	Opening a Recreation Centre for students
18	Starting the boys' hostel and hostel for foreign students.
	Construction of a new floor in Ladies hostel
19	Development of Kabbaddi, Kho-kho and Volley ball ground
20	Development of new Exam Centre and strong room.
21	Starting a Foreign Language Studies Centre
22	Upgrading of the exam software.
23	Proposals for new PG Programmes (Analytical Chemistry), PG diploma in Geo-informatics), B.Sc. (Agri)
24	Starting extra -division of B.Com. Part I
25	Starting the new PG programme M.Sc. (Inorganic Chemistry)
26	Implementing the newly formed Mentor-Mentee policy
27	Induction programmes for Part I students
28	Starting merit scholarship for girls – 'Sansthamata Sushiladevi Salunkhe Merit



	Scholarship'
29	Improving Campus Placement through
30	Organising National Literary Fest
31	Construction of Physics lab and extension and Chemistry labs
32	Establishment of Divyang Cell
33	Starting online Portal for exam related queries and a digital display of exam related notices, circulars etc.

**3. To plan the activities to be conducted in the first semester.**

IQAC coordinator Dr. Shruti Joshi reported to the committee the major activities to be carried out by IQAC and other departments of the college. These are as follows.

sr.	Name of the Activity	Responsibility handed over to
1	A seminar/conference on NEP 2020	IOAC
2	At least two National seminars	Hindi and Economics
3	Submission of AOAR 2020-21	IOAC
5	Establishing a structure for CO-PO mapping	Dr. S.V. Malgaonkar
6	Starting courses in German, French, Japanese through Foreign Languages Study Center.	Dr. K.D. Tiwade
7	Execution of programmes for Slow and Advanced learners	IQAC
8	Renewal of MoUs and signing new MoUs	
9	Workshops through Entrepreneurship Development Cell	Mr. Sunv Kale
10	Shikshak Anlva Daari	Dr. S.R. Kattimani

**4. To discuss about the AAA external Peer Team visit and schedule.**



An External Peer Team for the Academic and Administrative Audit has been formed under the chairmanship of Dr. V. J. Fulari (Professor, dept. of Physics, SUK) including members Dr. R.G. Kulkarni (Principal, Smt. Mathubai Garware Kanya Mahavidyalaya, Sangli) and Dr. Satish Ghatge (I/P, Shikshamaharshi Bapuji Salunkhe College, Karad). The visit of this team is scheduled in the last week December 2021. The HoDs and NAAC Steering Committee members are allotted with duties of documents preparations and presentations during departmental visits. The date will be decided and schedule will be prepared after consultation with the committee members.

**5. Any other matter with the permission of the Chair.**

**- Encouraging teachers to use centralised LMS for teaching learning process.**

It was discussed and agreed upon the use of Google Classroom as LMS platform for delivering the course material and lectures. During the lockdown period, teachers have already started to use Google Classroom. However, the possibility of introducing a central LMS facility was also considered. Accordingly, efforts will be taken to start our own central LMS platform.

**- To discuss regarding the membership of DELNET software for the Library**

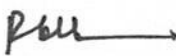
It was discussed and agreed upon that the library will purchase the membership of DELNET software.

**- To discuss regarding creating Institutional ID for research publication**

As it is important to connect the individual research with the institution, it was discussed that an Institutional ID will be created and teachers will be provided with the login ID and passwords of their institutional IDs. The responsibility was given to Mrs. R.Y.Patil.

As there was no other matter to discuss, the IQAC Coordinator thanked the committee members and the meeting ended with thanks to the Chair.



  
(Dr. R.R. Kumbhar)