

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2022-2023

Date: 11/08/2022

DEPARTMENTAL MEETING – Term I

NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of ~~First~~ semester is scheduled on 13/08/2022, Saturday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

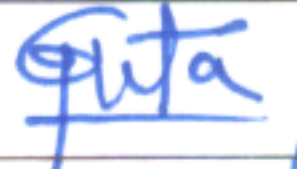
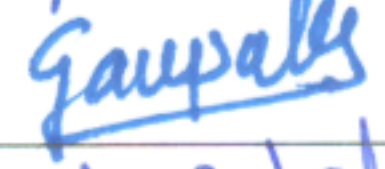
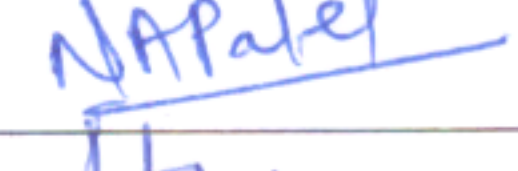

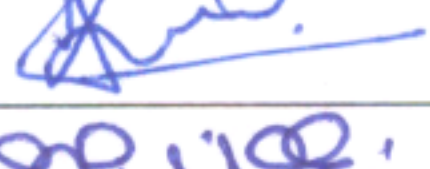
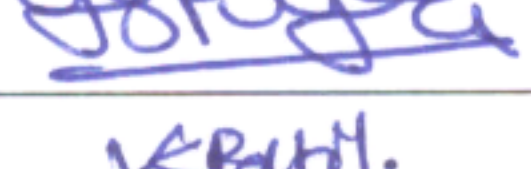
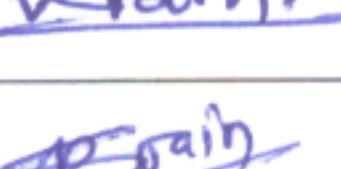

1. Confirmation of minutes of last meeting
2. Preparation perspective plan for Academic year 2022-2023
3. To distribute workload and syllabus distribution for next Academic year for B. Sc. I, II and III
4. Preparation of teaching plan of given syllabus
5. Discussion on preparation of notes for next academic year syllabus
6. Preparation of Academic Calendar (2022-2023)
7. Discussion on Guest lecture and topics
8. To prepare the departmental committee
9. Discussion on celebration of Wildlife Week and distribution of activities to faculties
10. Any other with permission of chair



Gitar
Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 13th August 2022 at 11.30 am onwards in faculty room No. 47

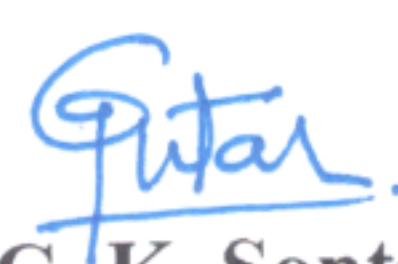
Members Present/Absent

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. V. K. Patil, Assistant Professor	
8.	Ms. P. S. Shetfalkar, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Prepared the perspective plan for Academic year 2022-2023
3. Distributed the Workload and syllabus distribution for next Academic year for B.Sc. I, II and III
4. Prepared the teaching plan of given syllabus
5. Discussed on the preparation of notes for next academic year syllabus
6. Prepared the Academic Calendar (2022-2023)
7. Discussed and decided the Guest lecturer and topics
8. Prepared the departmental committee
9. Discussed on celebration of Wildlife Week and distributed the activities to faculties


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2022-2023

Date: 09/12/2022

DEPARTMENTAL MEETING – Term I


NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of ~~First~~ semester is scheduled on 12/12/2022, Monday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

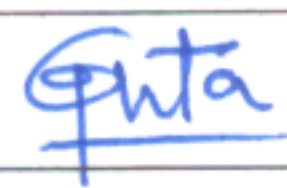
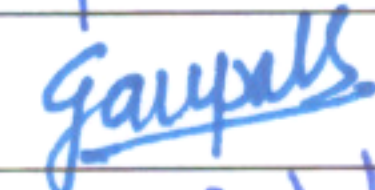
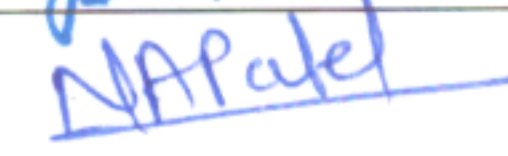


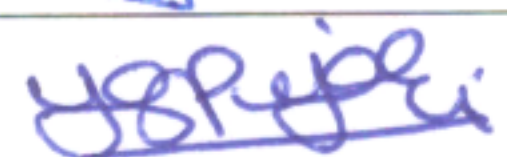
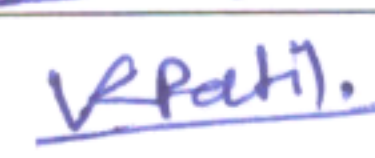
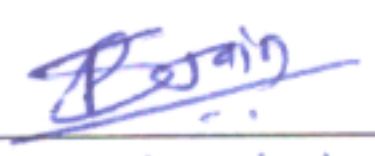
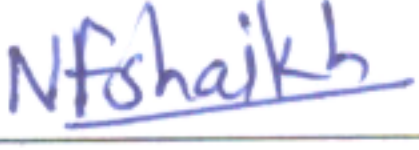
1. Confirmation of minutes of last meeting
2. To review on the work performed in the semester
3. Discussion on problems and difficulties observed during activities
4. Discussion on study tours to be conducted for next semester
5. Distribution of faculties for internal examination paper checking
6. Preparation of documents of wild life week
7. Preparation of results of internal exams
8. Prospective plan for second semester
9. Any other with the permission of chair




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 12th December 2022 at 11.30 am onwards in faculty room No. 47


Members Present/Absent

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. V. K. Patil, Assistant Professor	
8.	Ms. P. S. Shetfalkar, Assistant Professor	
9.	Mr. N. F. Shaikh, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Reviewed the work performed in the semester
3. Discussed on problems and difficulties observed during activities
4. Discussed on study tours to be conducted for next semester
5. Distributed faculties for internal examination paper checking
6. Plan and distribution given for preparation of documents of wild life week
7. Discussed on preparation of results of internal exams
8. Framed prospective plan for second semester


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)

Department of Zoology
Academic year 2022-2023

Date: 27/12/2022

DEPARTMENTAL MEETING- Term II


NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of second semester is scheduled on 2/01/2023, Tuesday at 3.00 pm onwards in faculty room No. 47. Be present on time

Agenda:

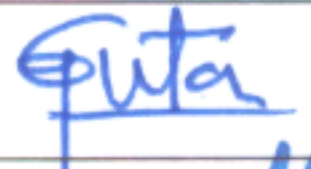

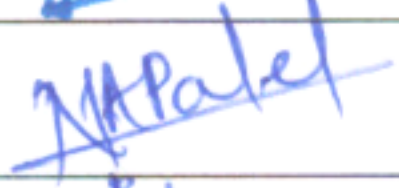



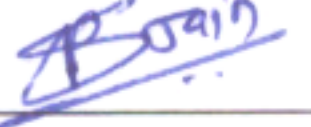
1. Distribution of syllabus of B. sc. I, II and III
2. Preparation of time table for semester II
3. To discuss syllabus completion and conduction of add on exam, certificate
4. Preparation the time table for CIE
5. To discuss and plan study tour for B. sc. I, II and III
6. Preparation of teaching plan
7. Discussion on activities, Projects and seminars
8. Discussion on Zoo vision
9. Preparation of Activity Booklet
10. To arrange Guest lecture
11. Any other with permission of chair




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 2nd Jan 2023 at 3.00 am onwards in faculty room No. 47


Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. Y. S. Pujari, Assistant Professor	
7.	Ms. P. S. Shetfalkar, Assistant Professor	
8.	Mr. N. F. Shaikh, Assistant Professor	Absent

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Distributed the syllabus of B. sc. I, II and III
2. Prepared time table for semester II
3. Discussed and finalised syllabus completion date and add on course exam date and certificate format
4. Prepared the time table for CIE
5. Discussed and planed study tour for B. sc. I, II and III
6. Finalized dates for preparation and submission of teaching plan
7. Discussed and finalized the schedule of activities, Projects and seminars
8. Discussed on Zoo vision
9. Discussed for preparation on activity booklet
10. The name and topic of guest lecture is decided


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Zoology
Academic year 2022-2023

Date: 26/05/2023

DEPARTMENTAL MEETING – Term II

NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of second semester is scheduled on 29/05/2023, Monday at 11.30 am onwards in faculty room No. 47. Be present on time.

Agenda:

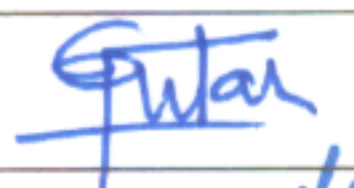
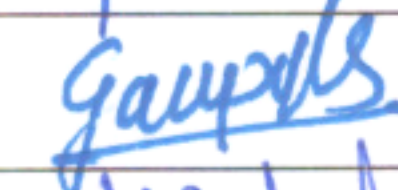
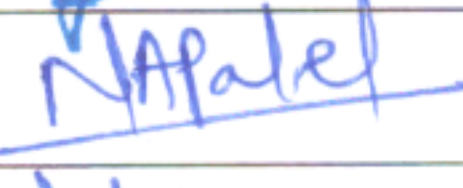
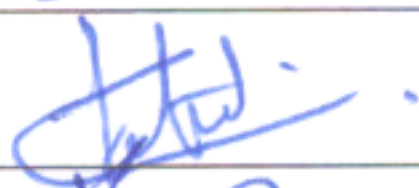

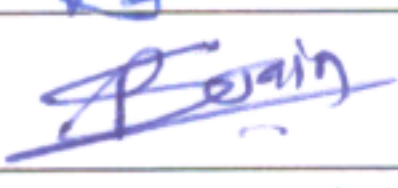
1. Confirmation of minutes of last meeting
2. To review on the work performed in the term I and II
3. Discussion on difficulties observed during departmental activities
4. Assignment of faculties for Paper assessment
5. Preparation of results of internal examination
6. Perspective plan for Academic year 2023-24




Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)

Minutes of Departmental meeting held on 29th May 2023 at 11.30 am onwards in faculty room No. 47


Members Present/Absent

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Ms. N. A. Patel, Assistant Professor	
4.	Dr. T. C. Patil, Assistant Professor	
5.	Dr. S. S. Desai, Assistant Professor	
6.	Ms. P. S. Shetfalkar, Assistant Professor	
7.	Mr. N. F. Shaikh, Assistant Professor	Absent.

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

1. Confirmed the minutes of last meeting
2. Reviewed the work performed in the term I and II
3. Discussed on difficulties observed during departmental activities
4. Assigned faculties for internal examination Paper assessment
5. Discussed on preparation of results of internal examinations
6. Framed Perspective plan for Academic year 2023-24


Dr. G. K. Sontakke
Head,
Department of Zoology
Vivekanand College,
Kolhapur (Autonomous)