

Shri Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur (Empowered Autonomous)
Department of Zoology
Academic Year: 2024-25

Date: 01/07/2024

NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of first semester is scheduled on 05/07/2024, Friday at 11.30 am onwards in faculty room No. 47. Be present on time

Agenda:

1. Confirmation of minutes of last meeting
2. Preparation perspective plan for Academic year 2024-2025
3. To distribute syllabus for next Academic year for B. sc. I, II and III
4. Preparation of teaching plan
5. To discuss to start on add on course for academic year-2024-25
6. To discuss on celebration of wildlife week and distribution of activities to faculties




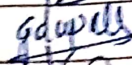


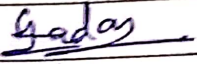
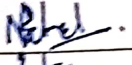




G. K. Sontakke

Dr. G. K. Sontakke

HEAD
DEPARTMENT OF ZOOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Minutes of Departmental meeting held on 05 July 2024, Friday at 11.30am onwards in faculty room No. 47


Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Dr. S. S. Desai, Assistant Professor	
4.	Dr. S. P. Khairmode, Assistant Professor	
5.	Mr. G. H. Fadake, Assistant Professor	
6.	Ms. N. A. Patel, Assistant Professor	
7.	Dr. T. C. Patil, Assistant Professor	
8.	Ms. P. S. Shetfalkar, Assistant Professor	
9.	Ms. N. A. Jadhav, Assistant Professor	
10.	Ms. P. R. Gaikwad, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

- Confirmation of minutes of last meeting:**
With the consent of faculty members minutes of last meeting Confirmed
- Preparation perspective plan for Academic year 2024-2025:**
By taking review on last academic year, the prospective plan for academic year 24-25 is prepared
- To distribute syllabus for next Academic year for B. sc. I, II and III:**
The syllabus distributed among faculties according to their area of specialization and interest.
- Preparation of teaching plan of given syllabus:**
According to the distributed syllabus, guidelines are given for preparation of teaching plan
- To discuss to start on add on course for academic year-2024-25**
Discussed and decided to start add on course bee keeping and honey processing
- To Discuss on celebration of wildlife week and distribution of activities to faculties:**
Prospective plan prepared for wildlife week celebration in which themes, topics and competitions are decided and the activities distributed among the faculties


Dr. G. K. Sontakke
HEAD
DEPARTMENT OF ZOOLOGY
VEKHAND COLLEGE, KOLHAPUR
EMPOWERED ALTERNATIVE

Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR
(Empowered Autonomous)
Department of Zoology
Academic Year 2024-2025

Date: 22/10/2024

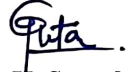
NOTICE

All faculties of Department of Zoology hereby informed that, the term end meeting of first semester is scheduled on **25/10/2024, Friday at 11.30 am** onwards in faculty room No. 316
Be present on time

Agenda:

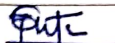
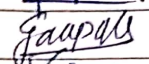

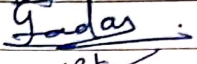
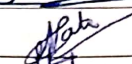

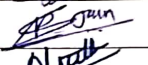

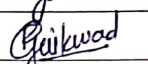
1. Confirmation of minutes of last meeting
2. To discuss on conduction practical exam as per NEP 2020
3. To prepare syllabus completion report
4. To discuss on preparation and submission of results of CIE
5. To prepare prospective plan for second semester
6. Any other issues with permission of chair




Dr. G. K. Sontakke
HEAD
DEPARTMENT OF ZOOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Minutes of Departmental meeting held 25/10/2024, Friday at 11.30 am onwards in faculty room No. 316

Members Present:

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HOD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Dr. S. S. Desai, Assistant Professor	
4.	Mr. G. H. Fadake, Assistant Professor	
5.	Ms. N. A. Patel, Assistant Professor	
6.	Dr. T. C. Patil, Assistant Professor	
7.	Ms. P. S. Shetfalkar, Assistant Professor	
8.	Ms. N. A. Jadhav, Assistant Professor	
9.	Ms. P. R. Gaikwad, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

Item No. 1: Confirmation of minutes of last meeting:

Minutes of last meeting are read and discussed, after discussion minutes are approved and confirmed with consent with all faculty members of department.

Item No. 2: To Discuss on conduction practical exam as per NEP 2020:

Discussed on conduction of practical exam for B. Sc. I and B. Sc. II as per NEP 2020, for that Skeletal paper, marking scheme, question paper pattern prepared, and faculties are distributed for smooth conduction of practical exam. Journal checking and certification dates are decided.

Item No. 3: To Prepare syllabus completion report:

Discussed on status of syllabus completion and planned for preparation of syllabus completion report.

Item No. 4: To Discuss on preparation and submission of results of CIE:

Discussed on internal exams conducted for B. Sc. I, II, III and distributed faculties for preparation and submission of CIE result

Item No. 5: To prepare prospective plan for second semester

As per academic calendar the prospective plan for conduction of departmental activities, guest lecture and celebration special day is prepared

Item No. 6: Any other issues with permission of chair:

Also discussed on some issues related to the student performs during semester and actions are taken to improve the student's performance.



Dr. G. K. Sontakke

HEAD

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VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR
(AN EMPOWERED AUTONOMOUS INSTITUTE)

Department of Zoology
Academic Year 2024-2025

Date: 11/11/2024

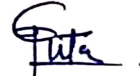
NOTICE

All faculties of Department of Zoology hereby informed that, the Departmental meeting of second semester is scheduled on 16/11/2024, Saturday at 3.00 pm onwards in faculty room No. 316. Be present on time

Agenda:


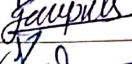
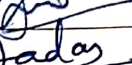

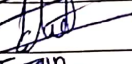
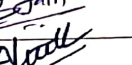
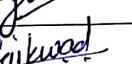
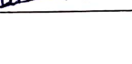
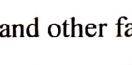
1. Confirmation of minutes of last meeting
2. To distribute of syllabus of B. sc. I, II and III
3. To prepare of time table of CIE and term II
4. To discuss on conduction of add course
5. To discuss and plan study tour for B. sc. I, II and III
6. To prepare of teaching plan
7. To discuss on activities, Projects and seminars
8. To discuss on conduction of BOS meeting
9. Any other issue with permission of chair




Dr. G. K. Sontakke
HEAD
DEPARTMENT OF ZOOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Minutes of Departmental meeting held on 16/11/2024, Saturday at 3.00 pm onwards in faculty room No. 316

Members Present

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HOD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Dr. S. S. Desai, Assistant Professor	
4.	Mr. G. H. Fadake, Assistant Professor	
5.	Ms. N. A. Patel, Assistant Professor	
6.	Dr. T. C. Patil, Assistant Professor	
7.	Ms. P. S. Shetfalkar, Assistant Professor	
8.	Ms. N. A. Jadhav, Assistant Professor	
9.	Ms. P. R. Gaikwad, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

Item No. 1: Confirmation of minutes of last meeting:

Minutes of last meeting are read and discussed, after discussion minutes are approved and confirmed with consent with all faculty members of department

Item No. 2: To distribute of syllabus of B. sc. I, II and III:

Distributed the syllabus of B. Sc. I, II and III to faculties as per specialization

Item No. 3: To prepare of time table of CIE and term II:

Discussed and prepared time table of CIE of B. SC. I, II and III as well as time table of term II as per work distributed

Item No. 4: To discuss on conduction of add course:

Discussed and decided to conduct add on course of apiculture, for this course workload distributed in between faculties, time table is prepared and tentative schedule of exam is prepared. Format of certificate is decided.

Item No.5: To discuss and plan study tour for B. sc. I, II and III:

As per part of curriculum and guidelines given in syllabus study tour spots are decided for B. SC. I, II and III planned accordingly

Item No.6: To prepare of teaching plan:

Discussed for preparation of teaching plan and format is prepared

Item No. 7: To discuss on activities, Projects and seminars:

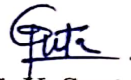
Discussed on conduction of activities for students. Decided the tentative dates for completion and submission of student's projects and dates of student seminar are decided

Item No. 8: To discuss on conduction of BOS meeting

Discussed on conduction of BOS meeting for B. Sc. III draft syllabus as per NEP phase 1 and planned to conduct meeting

Item No. 9: Any other issue with permission of chair

Faculty members discussed on the different issues and students' problems


Dr. G. K. Sontakke
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Shri Swami Vivekanand Shikshan sanstha's
Vivekanand College, Kolhapur
(An Empowered Autonomous Institute)
Department of Zoology
Academic year 2024-2025

Date: 25/04/2025


NOTICE

All faculties of Department of Zoology hereby informed that, the term end meeting of second semester is scheduled on 26/04/2025, Saturday at 11.30 am onwards in faculty room No. 316 Be present on time

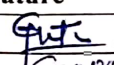
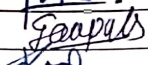

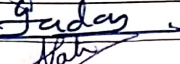





Agenda:

1. Confirmation of minutes of last meeting
2. To prepare and submit the syllabus completion reports
3. To overview on work done during second term
4. To prepare Academic calendar for year 2025-2026
5. To distribute practicals to prepare practical material
6. To discuss on conduction of BOS meeting
7. Any other with permission of chair




Dr. G. K. Sontakke
HEAD
DEPARTMENT OF ZOOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Minutes of Departmental meeting held on 26/04/2025, Saturday at 11.30 am onwards in faculty room No. 316

Sr. No.	Name of faculty	Signature
1.	Dr. G. K. Sontakke, HoD and Assistant Professor	
2.	Dr. T. C. Gaupale, Assistant Professor	
3.	Dr. S. S. Desai, Assistant Professor	
4.	Mr. G. H. Fadake, Assistant Professor	
5.	Ms. N. A. Patel, Assistant Professor	
6.	Dr. T. C. Patil, Assistant Professor	
7.	Ms. P. S. Shetfalkar, Assistant Professor	
8.	Ms. N. A. Jadhav, Assistant Professor	
9.	Ms. P. R. Gaikwad, Assistant Professor	

Head, Department of Zoology welcomed and briefed agenda. The Head and other faculty members discussed thoughts and ideas as per the agenda of meeting and following resolution are approved.

Minutes:

Item 1: Confirmation of minutes of last meeting

Minutes of last meeting are read and discussed, after discussion minutes are approved and confirmed with consent with all faculty members of department.

Item 2. To prepare and submit the syllabus completion reports

Dr. G. K. Sontakke, discussed on of syllabus completion report and guided on preparation of syllabus completion report.

Item 3. To overview on work done during second term

All faculty members discussed on positive points and lacunae observed during the activities such as study tours, day celebration, practical completion and practical exam, in which all members discussed on student participation, student performance, student attendance etc. also discussed how improve the lacunae to enhance the development students.

Item 4. To prepare Academic calendar for year 2025-2026

Discussed and prepared academic Calendar for academic year 2025-26

Item 5. To distribute practicals to prepare practical material


Distributed practicals to prepare practical materials for B. Sc. III

Item 6. To discuss on conduction of BOS meeting

Discussed on conduction of BOS meeting for B. Sc. III final syllabus as per NEP phase I and planned to conduct meeting

Item 7. Any other with permission of Chair

Faculty members discussed on student's issue observed in this academic year also given suggestion to improve performance


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WIKANAND COLLEGE, KOLHAPUR
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