

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**Annual Self Appraisal Report (ASAR)**

As per 7<sup>th</sup> Pay UGC Regulation 18<sup>th</sup> July, 2018 and

Govt. of Maharashtra Resolution 8<sup>th</sup> March, 2019

**For College Assistant Professor**

Academic Year:-2024-2025

**Assessment Year-I**

(Duration: From 14/03/2024 To 13/03/2025)

**A. General Information**

a) Name (Surname first) : Dr. Sneha Sampatrao Desai  
b) Designation : Assistant Professor  
c) College / University : Vivekanand College, Kolhapur  
d) Department : Zoology  
e) Date of Birth : 15/06/1992  
f) Date of Appointment : 14/03/2024  
g) Total Teaching Experience : UG: 01 yr PG: 00 yr  
h) Permanent Address (with Pin code) : Plot No. 4 Govt. Hsg. Soc.  
Rajarampuri 12<sup>th</sup> lane, Kolhapur  
Mobile No. : 7972311718  
Email : drsnehasdesai@gmail.com

**B. Academic Qualifications :**

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1.	S.S.C	Maharashtra State board of Pune	Marathi, Hindi, English, Mathematics, Science Social Sciences	2007	Distinction
2.	H.S.C	Maharashtra State board of Pune	English, Mathematics & Statistics, Physics, Chemistry, Biology, Info. Technology, Env. Education	2009	First
3.	B.Sc.	Shivaji University, Kolhapur	Zoology	2012	Distinction
4.	M.Sc.	Shivaji University, Kolhapur	Zoology	2014	A+
5.	Ph. D.	Shivaji University, Kolhapur	Zoology	2019	-
6.	SET	Savitribai Phule University, Pune	Life Sciences	2023	Qualified
7.	MS-CIT	Maharashtra State Board of Technical Education, Mumbai	--	2009	Distinction



**C. Research / Fellowship / Research Training Program :**

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	JRF/ SRF etc.	NIL	NIL
2	M.Phil.	NIL	NIL
3	Ph.D.	Comparative Study on Antidiabetic Activity of Fenugreek, Tulsi, Garden cress and Cardamom Seeds in Type 2 Diabetic Mice.	Shivaji University, Kolhapur
4	Research Training Program	NIL	NIL

**D. Experience :**

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of		Experience in years
				Joining	leaving	
01	Assistant Professor	Dr. Sneha Sampatrao Desai	59400 Grade Pay AL-10	14/03/2024	Till to date	01 Yr
Total Experience in years						01 Yr

**E. Orientation / Refresher / Short Term Course Completed :**

Sr. No.	Course	Duration	University / Institute
1	NEP Orientation & Sensitization	03/03/2025-12/03/2025	GAD-MMTTC, Sri Guru Tegh Bahadur Khalsa College, New Delhi



## Appendix II

Table 1

### Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

Activity	Percentage Obtained	Grade Claimed	Grade Verified
<p>Teaching-</p> $\frac{A}{B} \times 100 = \frac{285}{290} = 98.27$ <p>Where</p> <p>A: Number of classes (Lectures) taught</p> <p>B: Total classes (Lectures) assigned</p> <p>(Classes taught includes sessions on tutorials, lab and other teaching related activities)</p>	98.27%	Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

**Note :** Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	<p>Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.</p> <ol style="list-style-type: none"> <li>1. Member of B.Sc. III Admission Committee</li> <li>2. Member of BoS in Zoology- 14/03/2025- till to date</li> <li>3. Member of Abhivachan Competition (04/02/2025)</li> <li>4. Coordinator of Yuva Sahitya Sammelan (18/02/2025)</li> </ol> <p>Number of activities : 04</p>	Good / Satisfactory / Not satisfactory	Good / Satisfactory/ Not satisfactory	
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.			



	<ol style="list-style-type: none"> <li>1. Junior Supervisor (21/10/2024 to 12/11/2024)</li> <li>2. Paper setter B.Sc-II Sem-IV (30/03/2024)</li> <li>3. Paper setter B.Sc-I Sem-I (22/09/2024)</li> <li>4. Paper setter B.Sc-II Sem-III (24/09/2024)</li> <li>5. Paper setter B.Sc-II Sem-IV (25/02/2025)</li> <li>6. Internal Examiner B.Sc-II Sem-IV (23/04/2024-26/04/2024)</li> <li>7. Internal Examiner B.Sc-II Sem-III (14/11/2024)</li> <li>8. Internal Examiner B.Sc-I Sem-I (25/11/2024 to 29/11/2024)</li> <li>9. Paper Assessment B.Sc. -III Sem VI (10/04/2024)</li> <li>10. Paper Assessment B.Sc. -III Sem V (16/11/2024)</li> </ol> <p>Number of activities :10</p>			
(c)	<p>Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.</p> <ol style="list-style-type: none"> <li>1. Guest lecture at Krishi Vigyan Kendra AC and ABC, Talsande</li> <li>2. Seminar Incharge teacher B.Sc. III</li> <li>3. Study Visit In-Charge B.Sc.-III : Goa</li> <li>4. Study Visit In-Charge B.Sc.-III: D. Y. Patil Medical College, Kolhapur</li> </ol> <p>Number of activities :04</p>			
(d)	<p>Organizing seminars/ conferences/ workshops, other college/university activities.</p> <ol style="list-style-type: none"> <li>1. Coordinator- One Day Workshop on Gel electrophoresis it's principle and application</li> </ol> <p>Number of activities :01</p>			
(e)	<p>Evidence of actively involved in guiding Ph.D students.</p> <p>Number of Students :Nil</p>			
(f)	<p>Conducting minor or major research project sponsored by national or international agencies.</p>			



	Number of Projects : Major : -00 Minor : <b>01</b>			
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications : <b>01</b>			

**Grading Criteria :** Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

**Note:** i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.


### Overall Grading:


Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading


**Note:** For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

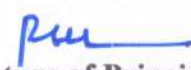


Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good / Satisfactory / Not satisfactory	✓ Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Table – 1.2	Good / Satisfactory / Not satisfactory		Good / Satisfactory / Not satisfactory	

  
 Signature of the Faculty  
 Dr. S. S. Desai

  
 Signature of HOD  
 HEAD  
 DEPARTMENT OF ZOOLOGY  
 VIVEKANAND COLLEGE, KOLHAPUR  
 (EMPOWERED AUTONOMOUS)

  
 IQAC  
 Coordinator - IQAC  
 Vivekanand College,  
 Kolhapur

  
 Signature of Principal  
 PRINCIPAL  
 VIVEKANAND COLLEGE, KOLHAPUR  
 (EMPOWERED AUTONOMOUS)