

Vivekanand College, Kolhapur (Autonomous)
Department of Political Science
Notice of Meeting on 24 June 2024

All the members of the Department of Political Science are hereby informed that a meeting will be held at 10:30 AM on **24 June 2024** in Room No. 27. The agenda of the meeting is enclosed herewith.

Please make it convenient to be present for the meeting.

Agenda

- 1) Confirmation of the minutes of the last meeting.
- 2) To divide and allocate courses of teaching among faculty.
- 3) To discuss and approve departmental calendar for the year 2024-25.
- 4) To consider the nature of NAAC related departmental work.
- 5) To discuss the challenge of student strength and decide on the plan of action.
- 6) Items with the permission of the Chair.



S. A. Farakate

HEAD
DEPARTMENT OF POLITICAL SCIENCE
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

Vivekanand College, Kolhapur (Autonomous)

Department of Political Science

Minutes of Meeting held on 24/06/2024

The first meeting of Political Science Department was held at 10:30 AM on 26 June, 2024 in Room No. 27. The following members were present:

- 1) Ms. S. A. Farakate, Head
- 2) Mr. D. D. Jadhav, Assistant Professor
- 3) Mr. Abhijeet Gosavi, Assistant Professor

The minutes of the meeting are as follow:

- 1) Confirmation of the minutes of the last meeting.
The minutes of the last meeting held in the previous academic year were read and the same were confirmed.

- 2) To divide and allocate courses of teaching among faculty.

The workload was distributed as given below:

Name of the Techer	FY lectures per week	SY lectures per week	TY lectures per week	Total lecture
S A Farakate	4	4	10	18
D D Jadhav	2	6	5	13
Abhijeet Gosavi	-	6	5	11
Total	6	16	20	32

The papers (courses) of Semester I were divided thus:

Name of the Techer	First Year (Paper Number with Credits)	Second Year (Paper Number with Credits)	Third Year (Paper Number with Credits)	Credit
S A Farakate	I (4)	DSC1(4)	VII (4), X (4), VIII (2)	18
D D Jadhav	IKS (2)	DSC2 (4), VSC (2)	XI (4), VIII (1)	13
Abhijeet Gosavi	-	MIN (4), SEC (2)	IX (4), VIII (1)	11

- 3) To discuss and approve departmental calendar for the year 2024-25.

The following activities were planned for the First Term of the AY 2022-23.

Sr. No.	Activity	Month
1	Welcome Function/Orientation	July
2	Group Discussion on Lok Sabha Elections	July
3	Visit to Legal Aid Center, Kolhapur	August
4	Guest Lecture on Careers in Law	September
5	Constitution Day Celebration - Seminar on Citizens and Constitution	November
6	Human Rights Day Special two-day program	December
7	Mock GramSabha	January
8	Sarpanch Parishad	February



- 4) To consider the nature of NAAC related departmental work.

The HoD shared with the faculty the NAAC departmental PPT and allocated some slides to them for completion. It was decided to complete the departmental file in fifteen days.

- 5) To discuss the challenge of student strength and decide on the plan of action.

On the above count, the following steps are considered and shall be implemented meticulously throughout the year.

- i. To organise special lectures on career opportunities in Political Science.
- ii. To continue to convey the importance of Political Science in a more consistent and proactive way.
- iii. To be in regular touch with non-attending students as a strategy.
- iv. To boost confidence of all students.

- 6) Items with the permission of the Chair.

- i. Mr. Abhijeet Gosavi suggested that the department should organise a lecture on Police recruitment. It was agreed unanimously. The lecture shall be organised in the first term.
- ii. The issue of conveying relevance and importance of the subject to students was raised. It was decided that general (day-to-day) and the career specific importance of the subject should be proactively taken to students in every way.




Samiksha Farakate

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