Vivekanand College, Kolhapur (Autonomous)
Department of Political Science
Notice of Meeting on 15 June 2019

All the members of the Department of Political Science are hereby informed that a meeting will be held at 9:00 AM on 15 June, 2019 in Room No. 27. The agenda of the meeting is enclosed herewith.

Please make it convenient to be present for the meeting.

Agenda

1) To distribute the workload of the department among the faculty.
2) To plan the activities of the first term of the year 2018-19.
3) Items with the permission of the Chair.

D. A. Pawar
Head
DEPARTMENT OF POLITICAL SCIENCE
VIVEKANAND COLLEGE
KOLHAPUR (AUTONOMOUS)

Vivekanand College, Kolhapur (Autonomous)
Department of Political Science
Minutes of Meeting held on 15/06/2019

The first meeting of Political Science Department of the year 2018-19 was held at 9:00 AM on 15June, 2019in Room No. 27. The following members were present:

1) Mr. D. A. Pawar, Head
2) Ms. S. A. Farakate, Faculty member

The minutes of the meeting are as follow:

1) To distribute the workload of the department among the faculty.

The workload was distributed as given below:

Name of the Techer	FY lectures per week	SY lectures per week	TY lectures per week	Total lecture
D. A. Pawar	4	4	10	18
S A Farakate	4	4	10	18

The papers (courses) were divided thus:

Name of the Techer	First Year (Paper Number)	Second Year (Paper Number)	Third Year (Paper Number)
D. A. Pawar	I, II (Division A)	IV, VI	VII, VIII, X, XIII, XV, XVI
S A Farakate	I, II (Division B)	III, V	VIII, IX, XI, XII, XIII, XIV

2) To plan the activities of the first term of the year 2019-20.

The following activities were planned for the First Term of the AY 2019-20.

Sr. No.	Activity	Month/Date
1	Visit to Karveer Panchayat Samiti	31.07.2019
2	Visit to Zilla Parishad, Kolhapur	30.08.2019
3	Group Discussion	September
4	Wallpaper Presentation	27.09.2019
5	Mahatma Gandhi's Birth Anniversary	02.10.2019

3) Items with the permission of the Chair.

It was decided to organise surpriss tests, quizzes, unit tests of all year students to prepare them for the final examinations and improve their performance.

The meeting ended with thanks to the Chair.

D. A. Pawar
Head
DEPARTMENT OF POLITICAL SCIENCE
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