

Sri Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Microbiology
Academic Year 2020-21

Date- 01/01/2021

Notice of the Meeting

All the faculty members of Microbiology Department of Vivekanand College (Autonomous), Kolhapur are hereby informed that the Meeting of the Department is scheduled on 7th Jan.2021 at 12.00 pm. in the Microbiology Department. Please make it convenient to be present on time. The agenda of the meeting is as follows.

AGENDA

1. To finalize dates of internal assessment exam.
2. To finalize the syllabus and assessment of exam.
3. Any other matter with the permission of the chair.




Ms. V. V. Misal
HEAD
DEPARTMENT OF MICROBIOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)

Sri Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur (Autonomous)
Department of Microbiology
Academic Year 2020-21

Minutes of Meeting of Faculty members of Microbiology Dept.

Held on Thursday , 7th Jan.2021

Minutes of meeting of faculty members held on Thursday , 7th Jan.2021 at 12.00 p.m.
in the Department of Microbiology

Present :

- | | |
|---------------------|--------------------|
| 1. Ms. V. V. Misal | Head of Department |
| 2. Mr. S. D. Gabale | Faculty member |
| 3. Ms. S. A. Pise | Faculty member |
| 4. Ms. S. V. Jadhav | Faculty member |

At the outset, the Head of Department welcomed the members for attending the meeting of Microbiology department teaching staff. The head of department further expressed special thanks all faculty members for sparing time from their busy schedule to attend the meeting. After that the agenda items were taken up and the all faculty members approved the following resolution.

Minutes -

Item No. 01 - To finalize dates of internal assessment exam .

Resolution . - Regarding the above issue, after discussion 8th February and 09th to 12th February these dates are finalized for internal exam of B.Sc.II and III respectively.

Item No. 02.- To finalize the syllabus and assessment of exam.

Resolution . - Regarding the above issue after discussion syllabus was decided and responsibility of assessment of B.Sc.I , II & III was assigned to Ms.S.V.Jadhav , Ms. S.A.Pise and Ms. V.V.Misal respectively.

The Meeting ended with thanks to the Chair




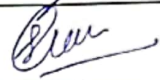

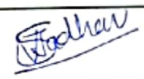

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Staff meeting

Date-07/1/2021

Time-12.00 pm

| Sr. No. | Name of the Member | Designation | Signature |
|---------|-------------------------------|---------------------|---|
| 1 | Ms. Vrushali Vishwasrao Misal | Assistant professor |  |
| 2 | Mr. Suraj Dipak Gabale | Assistant professor |  |
| 3 | Ms. Shweta Arvind Pise. | Assistant professor |  |
| 4 | Ms. Snehal Vilas Jadhav. | Assistant professor |  |

