

Shri Swami Vivekanand Shikshan Sanstha's  
**Vivekanand College, Kolhapur (An Empowered Autonomous Institute)**  
**Department of MCA**


**NOTICE**

Date: 23-06-2025

All teachers of Department of MCA are hereby informed that a meeting is scheduled on Tuesday, 24<sup>th</sup> June 2025 at 11.30 am. in Dept. of MCA. All teachers are requested to be present on time.

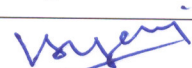
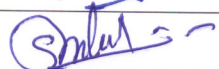

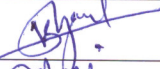

The agenda of the meeting

1. Confirmation of the minutes of the previous meeting.
2. To discussion about Admission Process of MCA-I.
3. To discuss distribution of workload.
4. To discuss about continuous internal evolution activities, any remaining guest lectures or Workshops/seminars etc.
5. Any other matter with permission of the Chair Person.

  
**HEAD**  
**DEPARTMENT OF M. C. A.**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(EMPOWERED AUTONOMOUS)**

**Shri Swami Vivekanand Shikshan Sanstha's**  
**Vivekanand College, Kolhapur (An Empowered Autonomous Institute)**  
**Department of MCA**


Minutes of the meeting held on, Tuesday 24<sup>th</sup> June 2025 at 11.30 am. In department of MCA.

Sr. No	Name of the Members	Designation	Signature
1	Mr. V. B. Pujari	Coordinator & HOD	
2	Mr. S. M. Gaikwad	Faculty Member	
3	Mr. M. A. Jadhav	Faculty Member	
4	Mr. V. V. Shelage	Faculty Member	
5	Mrs. P. K. Deore	Faculty Member	

The proceedings of this meeting are as follows:

- Item no.1: The minutes of the previous meeting were read and confirmed unanimously by all the members.
- Item no. : Discuss about first year admissions process with faculty members and distributed work among them.
- Item no.2: Distribution of workload along with syllabus was assigned to all teachers of the Department.
- Item no.3: Discussion about continuous internal evolution activities which has assignments, quiz and class test related activities. Planning to arrange any remaining guest lectures or Workshops/seminars etc.
- Item no.4: Discussion on Proposal for Training & Placement Program.



  
Head  
(Prof. Mr. V. B. Pujari)

**HEAD**  
**DEPARTMENT OF M. C. A.**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(EMPOWERED AUTONOMOUS)**