

Namrata Yadav

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PROFILE

Experienced Assistant Professor with 5+ years of teaching experience in UG and PG Computer Applications and Commerce IT subjects. Skilled in programming, student mentoring, academic coordination, and delivering practical-oriented learning experiences.

EDUCATION

Master of Computer Applications

Kolhapur, India

Master of Science (Math's)

Kolhapur, India

SKILLS

Programming Languages: C, C++, R Programming, Vb.Net, C#.Net, ASP.Net, Java, HTML, PHP

Database: Microsoft Access, SQL Server 2005

Operating System: Windows XP, Windows 7

EXPERIENCE

Rajarshi Chhatrapati Shahu College

Kolhapur, India

Asst. Professor

2021 – Present

- 5+ years of teaching experience for Undergraduate (UG) and Postgraduate (PG) students in subjects including C, C++, R Programming, Mathematics, B.Com IT, and M.Com IT.
- Delivered theory and practical sessions with focus on programming concepts, problem-solving, and industry-oriented learning methodologies.
- Guided students in academic projects, assignments, presentations, and practical lab activities related to computer programming and commerce IT subjects.
- Prepared lesson plans, study materials, question papers, and conducted internal assessments to improve student performance and subject understanding.
- Skilled in classroom management, student mentoring, and integrating modern teaching techniques to create an interactive and effective learning environment.

SLK Global BPO Pvt Ltd. (Accounts Payable Process)

Kolhapur, India

Data Entry Operator

2019 – 2020

- Processed invoices using PO match method, **ensuring accuracy** and compliance with vendor codes, charge categories, and approval protocols.
- Performed root cause analysis and **resolved complex invoice issues** including invalid PO numbers, duplicates, and mismatched data through stakeholder coordination and follow-ups.
- **Consistently met KRAs** and productivity targets by delivering error-free transactions within defined timelines and SLA standards.
- Supported special projects, trained new staff, and **conducted QA reviews** to implement corrective and preventive measures across the AP process.

Deltatech India Pvt Ltd.

Kolhapur, India

Software Developer

2013 – 2015

- Worked as a Software Developer at Deltatech Pvt Ltd, developing and maintaining applications using C# and .NET technologies.
- Designed, developed, tested, and enhanced software applications with focus on functionality, performance optimization, and user requirements.

EXTRA - CURRICULAR ACTIVITIES

- Successfully completed Faculty Development Programs (FDPs) focused on emerging technologies, programming languages, and modern teaching methodologies.
- Actively worked as a member of the Admission Committee, handling student admission processes, documentation, and coordination activities.
- Contributed to NAAC accreditation work under Criteria 1, including preparation and maintenance of academic and curriculum-related documentation.
- Served as a member of the Examination Committee, managing examination coordination, assessment-related activities, and academic record processes.
- Appointed for University Paper Setting in Commerce IT subjects, preparing question papers as per university guidelines and academic standards.

DECLARATION

I hereby declare that all the information provided is true to the best of my knowledge and belief.