



विदर्भ कोकण ग्रामीण बँक
Vidharbha Konkani Gramin Bank

भारत सरकार, बँक ऑफ इंडिया आणि महाराष्ट्र शासनाचा उपक्रम
Govt. of India, Bank of India & Govt. of Maharashtra Undertaking

Ref: VKGB/HO/HRD/PAP/2024-25/632/8

Date: - 20/03/2025

BY SPEED POST

To,
Mr./Ms. RUTUJA DHANAJI BACHATE,
AT POST BAHIRESHWAR, TALUKA KARVIR,
DISTRICT KOLHAPUR KOLHAPUR,
MAHARASHTRA, 416001

M.S.C. - 2024

OFFER LETTER

Roll No: 2052000517

Dear Sir/Madam,

Your application for the post of Office Assistant (Multipurpose) in our Bank.

Based on the RESULT of CRP RRB-XIII examination & PROVISIONAL LIST provided by IBPS Mumbai, we are pleased to inform you that you have been PROVISIONALLY selected for the post of Office Assistant (Multipurpose) subject to submission of **Medical Certificate** by you being found fit medically and also subject to your providing satisfactory character certificates, **verification of caste certificate, police clearance certificate, educational and professional qualification certificates, testimonials, reports from referees and previous employers etc.,** on the following other terms and conditions:-

- If appointed, you will be placed on the first stage of the scale of pay i.e. Rs.24050/- per month, in the pay scale applicable for Office Assistant (Multipurpose) [Rs. 24050 - 1340/3- 28070 - 16500 / 3 -33020 - 2000 / 4 - 41020 -2340 / 7 - 57400 - 4400/1 - 61800 -2680/1 - 64480 (20 years)] plus admissible allowances under the Bank's Staff Service Regulations. You will also be eligible for such other perquisites as may be permissible under the rules.
- You will be on probation for a period of one year. If your work, progress, conduct, performance and attendance during the probationary period are found satisfactory and if in the opinion of the Competent Authority you have satisfactorily completed the training which may be imparted to you during the probation and if the reports received from the previous employers, if any, are satisfactory in all respects, you will be considered for confirmation in the service of the Bank. If in the opinion of the Competent Authority you have not satisfactorily completed the training referred to above and/or if your performance and/or attendance is not satisfactory or if you have availed leave in excess of prescribed limit, period of your probation may be extended as per Bank's rules.
- As per extant guidelines, a candidate can be appointed only after satisfactory police report on verification of his/her character and antecedents. Accordingly, your confirmation in the Bank's service is subject to satisfactory report regarding your character and antecedents from the Police Authorities. Subsequently, if the Police Report turns out to be adverse; your services are liable to be terminated without notice.

Cont'd-2

Head Office : 'Chandraprastha', 2nd & 3rd Floor, Plot No. 6, Deendayal Nagar, Ring Road, Nagpur - 440 022 (M.S.)

मुख्य कार्यालय : 'चंद्रप्रस्थ', दुसरा व तिसरा मजला, प्लॉट नं. ६, दिनदयाल नगर, रिंग रोड, नागपूर - ४४० ०२२ (म.रा.)

Ph. No. : 0712 - 2224319, 20 ▶ E-mail : vkgb.ho@gmail.com ▶ Website : www.vkgb.co.in

