



“Dissemination of Education for Knowledge, Science & Culture”
Shikshanmaharshi Dr.Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR (Empowered Autonomous)

DEPARTMENT OF HOME SCIENCE

Notice of the Meeting

2024-2025

Date :19\06\2024

A meeting of the Department of Home Science Vivekanand College ,Kolhapur (Empowered Autonomous) has been convened on ,Thursday 20\06\2024 at 10:00 a.m.in the Home Science Department. All the faculty members are required to attend the meeting.

Agenda-

- 1) To confirm the minutes of last meeting.
- 2) Distribution of workload.
- 3) Preparation of departmental academic calendar .
- 4) Preparation of Teaching Plan like as syllabus.
- 5) To discuss on results of previous exams.
- 6) Any other issue with the permission of the chair.

Name of the faculty-

Dr.. U.S. Khot

Ms.S.S.Patil

Ms. Y. S. Patil



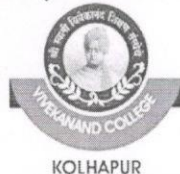
Dr.Urmila Khot

HEAD
DEPARTMENT OF HOME SCIENCE
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)



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Department of Home Science
Minutes of Departmental Meeting

Date : 20\06\2024

The meeting of all faculty members of the Department of Home Science was held in home Science department on Thursday 20\06\2024 under the Chairmanship of head of department Prof. Ms. U. S. Khot

Member Present

Dr.. U.S. Khot

Ms.S.S.Patil

Ms. Y. S. Patil

Item No.1: To confirm the minutes of last meeting.

The minutes of previous meeting were read & confirmed.

Item No.2; Distribution of workload.

Distribution of workload as follows:

Dr.. U.S. Khot

Class	Paper no.	Theory	Practical	Total
B. A. I	I,II	03	06	09
B. A. II -Major	III , V	03	02	05
B. A. II- Major	IV , VI	03	02	05
B. A. II-Minor	III, IV	03	02	05
Total		12	12	24

Ms.S.S.Patil

Class	Paper no.	Theory	Practical	Total
B. A. I	IKS/ VSE	02	-	02
B. A. II	SEC-III,V	02	-	02
B. A. III	VII, XII	03	04	07
B. A. III	X , XV	-	04	04
B. A. III	XI , XVI	04	-	04
Total		11	08	19

Ms. Y. S. Patil

Class	Paper no.	Theory	Practical	Total
B. A. II	SEC- IV, VI	02	-	02
B. A. III	VII , XIII	04	04	08
B. A. III	IX , XIV	04	-	04
B. A. III	X, XV	03	-	03
Total		13	04	17

Item No.3) Preparation of departmental Academic Calendar .

It was decided to prepare an academic calendar and to organize various Activities accordingly.

Item No.4) Preparation of Teaching Plan like as syllabus.

Preparation of Teaching Plan according to workload distribution.

Item No.5) To discuss on results of previous exams.

It was decided that result of previous exam should be analysed.

Item No.6) Any other issue with the permission of the chair

As there was no other business the meeting ended with a vote of thanks.



Dr.Urmila Khot

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