"Dissemination of education through Knowledge, Science and culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

### VIVEKANAND COLLEGE, KOLHAPUR

(Empowered Autonomous)

## Department of Graphic Design

#### NOTICE

Date: 3rd July 2023

All the Faculty member are hereby informed that a first term meeting of academic year 2023-24 will be held on 4th July 2023 at Graphic Design lab at 11.00 am. Everyone should remain present on time. The agenda of meeting is as follows,

#### Meeting Agenda:

- 1. To distribute the syllabus among the faculty
- To distribute the workload of department among the faculties
- To distribute and finalize academic calendar of 2023-24
- 4. To discuss about the teaching plan and subject notes according to NEP-2020

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5. Any other issue with the permission of the chair

HEAD B. VOC. GRAPHIC DESIGN VIVEKANAND COLLEGE, KOLLAPLIR (EMPOWERED AUTOR OMOUS)

## Faculty Members:

1) Mr. Rahul Ingavale

2) Mr. Dhiraj Nimbalkar

Mr. Sachin Jamadar

4) Mr. Satish Upalavikar

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# VIVEKANAND COLLEGE, KOLHAPUR

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# **Department of Graphic Design**

## **Minutes of Meeting**

The First Term meeting of the department of the academic year 2023-24 was held on 4 July, 2023 at Graphic Design department.

### **Faculty Present:**

Mr. Rahul Ingavale
Mr. Dhiraj Nimbalkar

3) Mr. Sachin Jamadar

4) Mr. Satish Upalavikar

Faculty Absent: Nil

Approval of Agenda: The agenda was unanimously approved as distributed.

### Discussion:

- 1. Syllabus of all classes was distributed among the faculty members
- 2. Workload of all classes was distributed among the faculty members
- 3. Finalized the Academic calendar-(2023-24) by thorough discussion among faculty members
- 4. Planned to make teaching plans and respective subject notes as per NEP 2020
- 5. Planned to conduct a Guest lecture on advancements in Foundry practices

Adjournment: The meeting was adjourned by Mr. Rahul Ingavale at 12.30 P.M.

