

"Dissemination of education through Knowledge, Science and culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

VIVEKANAND COLLEGE, KOLHAPUR (Autonomous)

Department of Foundry Technology

NOTICE

Date: 1st August 2022

All the Faculty member are hereby informed that a first term meeting of academic year 2022-23 will be held on 2th August 2022 at foundry technology lab at 11.30 am. Everyone should remain present on time. The agenda of meeting is as follows,

Meeting Agenda:

1. To distribute the syllabus among the faculty-
2. To distribute the workload of department among the faculties
3. To distribute and finalize academic calendar of 2022-23
4. To distribute the work of project guide.
5. Any other issue with the permission of the chair

Faculty Members:

1) Mr. A. M. Mane

2) Mr. S. A. Karnik

3) Mr. B. D. Mane



A. M. Mane
(Mr. A. M. Mane)

HEAD
B. VOC. FOUNDRY TECHNOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)

"Dissemination of education through Knowledge, Science and culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

VIVEKANAND COLLEGE, KOLHAPUR(Autonomous)

Department of Foundry Technology

Minutes of Meeting

The First Term meeting of the department of the academic year 2022-23 was held on 2nd August 2022 at Foundry Technology department.

Faculty Present:

1) Mr. A. M. Mane

2) Mr. S. A. Karnik

3) Mr. B. D. Mane

Faculty Absent: Nil

Approval of Agenda: The agenda was unanimously approved as distributed.

Discussion:

1. Syllabus of all classes was distributed among the faculty members
2. Workload of all classes was distributed among the faculty members
3. Finalized the Academic calendar-(2022-23) by thorough discussion among faculty members
4. Students of third year distributed through faculty members to guide the project
5. Planned to conduct a Guest lecture on advancements in Foundry practices

Adjournment: The meeting was adjourned by Mr. A. M. Mane at 01.30 P.M.



(Signature)
HEAD
B. VOC. FOUNDRY TECHNOLOGY
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)