

"Dissemination of education through Knowledge, Science and culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**VIVEKANAND COLLEGE, KOLHAPUR, (Autonomous)**

**Department of Foundry Technology**

**NOTICE**

**Date: 15<sup>th</sup> June 2018**

All the Faculty member are hereby informed that a first term meeting of academic year 2018-19 will be held on 16<sup>th</sup> June 2018 at foundry technology lab at 11.00 am. Everyone should remain present on time. The agenda of meeting is as follows,

**Meeting Agenda:**

1. To distribute the syllabus among the faculty
2. To distribute the workload of department among the faculties
3. To distribute and finalize academic calendar of 2018-19
4. To distribute the work of project guide.
5. Any other issue with the permission of the chair



  
(Mr. A. M. Mane)

**HEAD**  
**B. VOC. FOUNDRY TECHNOLOGY**  
**VIVEKANAND COLLEGE, KOLHAPUR**  
**(AUTONOMOUS)**

**Faculty Members:**

- 1) Mr. S. S. Vathre
- 2) Mr. A. M. Mane
- 3) Mr. S. A. Karnik
- 4) Mr. P. A. Kamble



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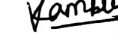
VIVEKANAND COLLEGE, KOLHAPUR(Autonomous)

Department of Foundry Technology

Minutes of Meeting

The First Term meeting of the department of the academic year 2018-19 was held on 16<sup>th</sup> June 2018 at Foundry Technology department.

**Faculty Present:**

- 5) Mr. S. S. Vathre 
- 6) Mr. A. M. Mane 
- 7) Mr. S. A. Karnik 
- 8) Mr. P. A. Kamble 

**Faculty Absent:** Nil

**Approval of Agenda:** The agenda was unanimously approved as distributed.

**Discussion:**

1. Syllabus of all classes was distributed among the faculty members
2. Workload of all classes was distributed among the faculty members
3. Finalized the Academic calendar-(2018-19) by thorough discussion among faculty members
4. Students of third year distributed through faculty members to guide the project

**Adjournment:** The meeting was adjourned by Mr. A. M. Mane at 01.30 pm.





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