

Dissemination of Education for Knowledge, Science and Culture

- Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

Vivekanand College, Kolhapur (Empowered Autonomous)

Department of English

Date: 16.07.2024

All the faculty members of the Department of English are informed that the meeting of the 1st term of the academic year 2023-2024 will be 25/7/2024 in Room no.38 to discuss the following agenda.

Agenda

The agenda of the meeting is as follows:

1. To confirm of the minutes of the last meeting.
2. To conduct departmental activities as per the Academic Calendar.
3. To discuss about Welcome Function.
4. To arrange Monsoon Excursion.
- 5 To arrange Value Added Course in Jolly Phonics.
6. Any other matter with the permission.



A handwritten signature in black ink, appearing to read "Dr. Kavita Tiwade".

Dr. Kavita Tiwade

Head

Head, DEPARTMENT OF ENGLISH
VIVEKANAND COLLEGE
KOLHAPUR (EMPOWERED AUTONOMOUS)

Shri Swami Vivekanand Shikshan Sanstha's

Vivekanand College, Kolhapur

(Empowered Autonomous)

Department of English

Minutes of the meeting of Department of English held on Saturday, 25th July 2024 at 10.00 am in the Room no. 38.

Members Present: Dr. K. D. Tiwade

Dr. S. M. Joshi

Ms. S. M. Patil

Ms. S.S. Warekar

Ms. M. S. Pawar

Ms. K. R. Vhonkhande

Absent: Mr. D. S. Sarnobat

Item No 1: Confirmation of the minutes of the last meeting.

The minutes of the previous meeting were read and confirmed unanimously by all the members.

Item No 2: Work Distribution

The workload of the department was distributed among teachers and asked them to arrange lectures accordingly.

Item No 3: To conduct departmental activities as per the Academic Calendar.

It was resolved and decided to arrange departmental activities of 2024-2024.

Item No 4: To discuss about Welcome Function.


It was resolved and decided to organize Welcome Function in the month of September.

Item No 5: To arrange Value Added Courses

It was resolved and finalized to conduct Value Added Courses in Writing for Digital Media and English for Banking Recruitment.

Item No 6: Any other matter with the permission of the chair.

As there was no other matter to discuss the meeting ended with Vote of thanks.



Head

Department of English
Head
DEPARTMENT OF ENGLISH
VIVEKANAND COLLEGE
KOLHAPUR (EMPOWERED AUTONOMOUS)*