



"Dissemination of Education for Knowledge, Science and Culture."
- Shikshanmaharshi Dr. Bapuji Salunkhe



SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA'S

VIVEKANAND COLLEGE, KOLHAPUR (EMPOWERED AUTONOMOUS)

2130, 'E' Ward, Tarabai Park,
Tal. Karveer, Dist. Kolhapur - 416 003.
Affiliated to Shivaji University, Kolhapur (M.S.)

NAAC Reaccredited : "A" (CGPA - 3.24 in 3rd Cycle)
College with Potential Excellence by U.G.C., New Delhi
"Star College" by D.B.T. Govt. of India
ISO 9001 : 2015

Ph. : 0231-2658612 Fax : 0231-2658840 Resi.: 0231-2653962 Website :www.vivekanandcollege.ac.in E-mail :info@vivekanandcollege.org

Founder
Dr. Bapuji Salunkhe
D.Lit.

President
Hon. Chandrakant Dada Patil
Higher and Technical Education Minister, Maharashtra

Chairman
Prin. Abhaykumar Salunkhe
M.A.

Secretary
Prin. Mrs. Shubhangi Gawade
M.Sc., B.Ed.

Principal
Dr. R. R. Kumbhar
M.Sc., M.Phil., Ph.D.

Department of Commerce
(2024-25)
First Staff Meeting
Notice







Date -19th June, 2024

All the faculty members of department hereby informed that departmental meeting is scheduled on 26th June, 2024 at 10.00 am in Room No. 53, so all faculty members are requested to present on time.

Agenda of Meeting

1. To discuss on workload.
2. To discuss on requirement of staff.
3. To discuss on B. O. S meeting.
4. To discuss on academic calendar activity.
5. To discuss on faculty development activities- Research Paper, Research Project, FDP Etc.
6. To discuss on preparation of database of last year pass out students.
7. Any other matter with the permission of Head.


Mr. S. S. Kale
HEAD
DEPARTMENT OF COMMERCE
Head of the Department
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

| Sr. No. | Faculty Name | Sign |
|---------|-------------------|---|
| 1. | Dr. A. L. Mohite |  |
| 2. | Mr. U. D. Dabade |  |
| 3. | Dr. Y. B. Mane |  |
| 4. | Dr. R. R. Patil |  |
| 5. | Mr. Satish Chavan |  |
| 6. | Dr. S. S. Awate |  |





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Department of Commerce

Attendance first staff Meeting

Academic Year 2024-25

Held on - 26th June, 2024

| Sr. No. | Faculty Name | Sign |
|---------|----------------------------|------|
| 1. | Mr. S. S. Kale (Chairman) | |
| 2. | Dr. A. L. Mohite | |
| 3. | Dr. U. D. Dabade | |
| 4. | Dr. Y. B. Mane | |
| 5. | Dr. R. R. Patil | |
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|--|--|---|---|---|

Department of Commerce

Minutes of First staff Meeting

Academic Year 2023-24

Held on – 26th June, 2024

| | |
|-------------------|---|
| Item – I | To discuss on workload. |
| | [Note: Discussion were held in the meeting about department workload for UG & PG programme.] |
| | Department head Mr. S. S. Kale had discussed on total workload for B. Com. Grantable Division (Total workload - 86), B. Com- Non-Grantable Division (Total workload - 58) and M. Com. (Total workload - 100) for the academic year 2023-24. Workload distributed to exiting faculty members. |
| Item – II | To discuss on requirement of staff. |
| | [Note: Discussion were held in the meeting about required staff for UG & PG programme.] |
| | Department head Mr. S. S. Kale had discussed on total staff required for B. Com. Grantable (Fulltime - 2 Post, CHB- 5 Posts), B. Com- Non Grantable (Fulltime CHB - 3 Post) and M. Com. (5 Post) |
| Item – III | To discuss on B. O. S meeting |
| | [Note: Discussion were held in the meeting on conduct the B.O.S. meeting] |
| | Department head Mr. S. S. Kale had discussed on conduct the BOS meeting in Business Management, Commerce and Accountancy to be held on 30 th and 31 st July, 2024 respectively and allotted work regarding BOS meeting (preparation of Notice, Minutes, Invitation, thanks letters and Remuneration of BOS members) to Mr. U. D. Dabade |
| Item – IV | To discuss on academic calendar activity |





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|---|--|--|--|--|

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|-------------------|---|
| | [Note: Discussion were held in the meeting about departmental academic calendar.] |
| | Department head Mr. S. S. Kale had discussed on academic calendar and allotted activities of October month as per calendar to concern faculty member. |
| Item – V | To discuss on faculty development activities- Research Paper, Research Project, FDP, Etc. |
| | [Note: Discussion were held in the meeting on various faculty development Activities.] |
| | Department head Mr. S. S. Kale had discussed on research paper publication (Minimum – 2 Papers), guideline for Preparation of research proposal for College, UGC, ICSSR and other funding agencies, Suggestion regarding Ramanujan FDP program. |
| Item – VI | To discuss on preparation of database of last year pass out students |
| | [Note: Discussion were held in the meeting on preparation database of last year students.] |
| | Department head Mr. S. S. Kale had discussed on database preparation of last year pass out students. He suggested that to collect data from students through Google form. |
| Item – VII | Any other matter with the permission of Head. |
| | [Note: No Discussion took place.] |
| | There was no other matter hence meeting ended with vote of thanks by Mr. U.D Dabade. |



Mr. S. S. Kale

HEAD
DEPARTMENT OF COMMERCE
VIVEKANAND COLLEGE, KOLHAPUR
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