



Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR

(AN EMPOWERED AUTONOMOUS INSTITUTE)

2130, 'E' ward, Tarabal Park, Kolhapur, Tal. Karveer, Dist. Kolhapur - 416003

Affiliated to Shivaji University, Kolhapur (M.S.)

NAAC Reaccredited : "A+" (C. G. P. A. : 3.29)

College with Potential for Excellence by U.G.C., New Delhi

"Star College" by D.B.T Govt. of India

ISO 9001 : 2015



Ph : 0231-2653962 Fax : 0231-2658840 Resi : 0231-2653962 Website : www.vivekanandcollege.ac.in E-mail : info@vivekanandcollege.org

Department of Commerce

(2025-26)

Second Staff Meeting
Notice

Date – 2nd September, 2025

All the faculty members of department hereby informed that departmental meeting is scheduled on 13th September, 2025 at 10.00 am in Room No. 306, so all faculty members are requested to present on time.

Agenda of Meeting

1. To confirm minutes of previous meeting.
2. To discuss on academic calendar activity.
3. To discuss on updating of departmental blog.
4. Any other matter with the permission of Head.

Mr. S. S. Kale

Head of the Department

**DEPARTMENT OF COMMERCE
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)**

Sr. No.	Faculty Name
1.	Dr. A. L. Mohite
2.	Dr. U. D. Dabade
3.	Dr. Y. B. Mane
4.	Mr. Satish Chavan
5.	Mr. O. P. Kulkarni





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Department of Commerce

Attendance second staff Meeting

Academic Year 2025-26

Held on - 13th September, 2025

Sr. No.	Faculty Name	Sign
1.	Mr. S. S. Kale (Chairman)	
2.	Dr. A. L. Mohite	
3.	Dr. U. D. Dabade	
4.	Dr. Y. B. Mane	
5.	Mr. Satish Chavan	
6.	Mr. O. P. Kulkarni	



HEAD
DEPARTMENT OF COMMERCE
VIVEKANAND COLLEGE, KOLHAPUR
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Department of Commerce

Minutes of Second staff Meeting

Academic Year 2025-26

Held on - 13th September, 2025

Item - I	Confirm the minutes of previous departmental meeting.
	[Note: Mr. S.S. Kale read the minutes of Previous meeting]
	Previous meeting minutes were approved by the staff members
Item - II	To discuss on academic calendar activity
	[Note: Discussion were held in the meeting about departmental academic calendar.]
	Department head Mr. S. S. Kale had discussed on academic calendar and allotted activities of October month as per calendar to concern faculty member.
Item - III	To discuss on updating of departmental blog.
	[Note: Discussion were held in the meeting on updating of departmental blog.]
	Department head Mr. S. S. Kale had discussed on updating departmental blog and allotted work regarding departmental meeting, BOS meeting, teaching plan, syllabus completion report, student mentoring and update personal profile to concern faculty members.
Item - IV	Any other matter with the permission of Head.
	[Note: No Discussion took place.]
	There was no other matter hence meeting ended with vote of thanks by Dr. U. D Dabade.



**Mr. S. S. Kale
HEAD**

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