

Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and
Govt. of Maharashtra Resolution 8th March, 2019

For College Assistant /Associate Professor/

University Assistant Professor

Academic Year: 2023 -2024

(Duration: From 23/08/2022 To 17/06/2023)

A. General Information

- a) Name (Surname first) : Miss Gholap Prajkta Ashok
- b) Designation : Assistant Professor
- c) College / University : Vivekanand Collage, Kolhapur (Autonomous)
- d) Department : Chemistry
- e) Date of Birth : 9th November 1994
- f) Date of Appointment : 23th August 2022
- g) Total Teaching Experience : UG: 03 Years, PG: 02
- h) Permanent Address (with Pin code) : A/P-Peth-Vadgaon, Tal-Hathkanangle, Dist-Klhapur,
Pin- 416112
- Mobile No. : 9604507927
- Email : prajg94@gmail.com

B. Academic Qualifications

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1.	S.S.C.	Pune	Mar, Hin, Eng, Math, Sci & Social Sciences	2010	First class
2.	H.S.C.	Pune	Physics, Chem, Bio, Eng, Maths	2012	Second class
3.	Bachelor Degree (B.Sc.)	Shivaji University Kolhapur	Chemistry	2017	First
4.	Master Degree (M.Sc.)	Shivaji University Kolhapur	Physical Chemistry	2019	First

C. Experience:

Sr. No.	Designation	Name of Employer	Salary with Grade Pay/ Academic Level	Date of		Exp in years
				Joining	leaving	
1.	Assistant Professor	Vivekanand College, Kolhapur (Autonomous)	12000	24.08.2019	till date	5
Total Experience in years						5

D. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute
1.	Sanctity and confidentiality of examination	5 th December 2022	Examination Department Vivekanand College, Kolhapur

Appendix II

Table 1

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching

Activity	Percentage Obtained	Grade Claimed	Grade Verified
Teaching- $\frac{650}{720} \times 100 = 90.27\%$ Where, A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)	90.27 %	Good	Good

Grading Criteria: 80% & above - Good, below 80% but 70% & above - Satisfactory
 Less than 70% - Not satisfactory.

Note: Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-Ordinator, Warden etc. NO	-	-	
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Theory Exam Que. Paper Setter: for UG & PG (Dec 2022 & May-June 2023 Exams) 1. Jr. Supervisor- Term-I 2023 End Exams 2. Practical Examiner: B.Sc. I, II & III 3. Theory Paper Assessment: M.Sc. & B.Sc. Number of activities: 03	Good	Good	
(c)	Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. 1. Seminar- B. Sc III /M.Sc.-VCK 2. Departmental Activities- Poster Presentation. Number of activities:02			

Grading Criteria: Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Digitally signed by _____
DN: cn=_____, o=_____, ou=_____, email=_____
Date: _____

- Note:** i) Number of activities can be within or across the broad categories of activities
 ii) Strike out whichever is not applicable.

Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading

Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table - 1.1	Good	Good	Good	Good
Table - 1.2	Good		Good	



P. A. Gholap

Signature of the Faculty
(Miss. P. A. Gholap)

P. Joshi

IQAC Coordinator
Coordinator - IQAC
Vivekanand College,
Kolhapur

S. D. Shirke

Signature of HOD
(Dr. Mrs. S. D. Shirke)

HEAD
DEPARTMENT OF CHEMISTRY
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)

P. Joshi

Signature of Principal

PRINCIPAL
VIVEKANAND COLLEGE, KOLHAPUR
(EMPOWERED AUTONOMOUS)