

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur
Vivekanand College, Kolhapur (Autonomous)
Department of Chemistry
Notice

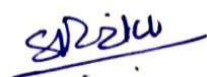
Date: 03/12/2023

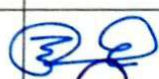








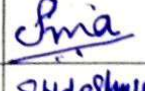
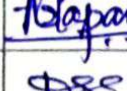
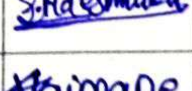

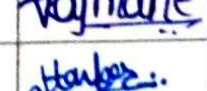
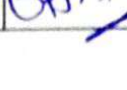

All faculty member of Department of Chemistry are hereby informed that meeting will be held on Friday 6th Dec 2023 at 11.30 a.m. Please be noted.

Venue:- Department of Chemistry

Agenda of meeting






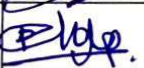


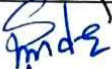


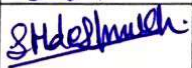
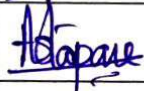



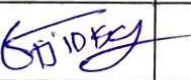
- 1) Distribution of Syllabus for B.Sc. I, II, III, M.Sc. I and M.Sc. II
- 2) Preparation of Timetable for B.Sc. I, II, and III
- 3) Organization of Various activities
- 4) Conduction of Practical Exam B.Sc. I 2023-24 (NEP)
- 4) Any other matter with the permission of chairperson


Head of department
(Dr. Mrs. S. D. Shirke)

Sr. No.	Name of Faculty	Sign	Sr. No.	Name of Faculty	Sign
1	Dr. A. S. Kumbhar		9	Shri. A.T. Mane	
2	Dr. K.A. Undale		10	Dr. S. D. Kharade	
3	Dr. S. S. Ankushrao		11	Ms. P. A. Gholap	
4	Dr. S.D. Shinde		12	Ms. S. N. Inamdar	
5	Shri. S.S. Kadam		13	Dr, H. V. Sanghani	
6	Dr. A.S. Tapase		14	Ms. S. H. Deshmukh	
7	Dr. D.S. Gaikwad		15	Ms. V. S. Rajmane	
8	Dr. A.A. Patravale A.A. Patravale		16	Ms. S. D. Hanbar	

Report of the Meeting

Following committee members were present for the is meeting

Sr. No.	Name of Faculty	Sign	Sr. No.	Name of Faculty	Sign
1	Dr. S. D. Shirke		10	Shri. A.T. Mane	
2	Dr. A. S. Kumbhar		11	Dr. S. D. Kharade	
3	Dr. K.A. Undale		12	Ms. P. A. Gholap	
4	Dr. S. S. Ankushrao		13	Ms. S. N. Inamdar	
5	Dr. S.D. Shinde		14	Dr, H. V. Sanghani	
6	Shri. S.S. Kadam		15	Ms. S. H. Deshmukh	
7	Dr. A.S. Tapase		16	Ms. V. S. Rajmane	
8	Dr. D.S. Gaikwad		17	Ms. S. D. Hanbar	
9	Dr. A.A. Patravale				

Minutes of the meeting

The meeting of the faculty members of the department of Chemistry were held on 6th Dec 2023 under the chairmanship of Head, department of Chemistry, Vivekanand College, Kolhapur (Empowered Autonomous). To discuss various issues mentioned in the agenda.

Item No. 1) Distribution of syllabus for B.Sc. I, II and III, M.Sc. I. and M.Sc. II

With regarding to the issue mentioned above, syllabus is distributed among all faculties members.

Item No. 2) Preparation of timetable for B.Sc. I and II, III

With regarding to the issue mentioned above, timetable for B.Sc. I and II, III is prepared.

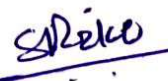
3) Organization of Various activities

With regarding to the issue mentioned above, timetable for M.Sc. is prepared.

4) Conduction of Practical Exam B.Sc. I 2023-24 (NEP)

With regarding to the issue mentioned above, all required planning and allotment of examiner to conduct the Practical Exam B.Sc. I 2023-24 has been done as per schedule given by the examination dept. of our college. .

As there is no issue for further discussion and hence the meeting is over.



Head of department
(Dr. Mrs. S. D. Shirke)

Action Taken Report

Meeting Date: 6th Dec 2023

Meeting Location: Dept. of Chemistry, Vivekanand College, Kolhapur

Chairperson: Dr. S. D. Shirke, Head of Chemistry Department

Minutes of the Meeting:

Item No. 1: Distribution of Syllabus for B.Sc. I, II, III, M.Sc. I and M.Sc. II

Action Taken: It was reported that the syllabi for B.Sc. I, II, III, M.Sc. I and M.Sc. II have been distributed among all faculty members.

Item No. 2: Preparation of Timetable for B.Sc. I and II, III

Action Taken: It was reported that the timetable for M.Sc. I and II has been successfully prepared.

Item No.3 : Organization of Various activities

Action Taken : It was reported that the various curricular and Co-Curricular activities like Seminar, project, National Science Day, Elocution Competition, Model presentation etc. for B.Sc. and M.Sc. I and II has been successfully planned for this semester.

Item No.4 : Conduction of Practical Exam B.Sc. I 2023-24 (NEP)

Action Taken : It was reported that time table and exam panel for B.Sc. I (NEP) Practical Exam will be conducted on 20th Dec to 22nd Dec. 2023 has been successfully planned.

Additional Comments:

The distribution of syllabi for B.Sc. I, II, and III has been completed, and faculty members have been informed of their respective teaching responsibilities.

The timetable for M.Sc. I and II has been finalized, and it will be circulated among the M.Sc. students and faculty members for their reference.

The department will monitor the implementation of the syllabus distribution and timetable preparation to ensure that all faculty members and students are aware of their schedules.

Any necessary adjustments to the timetable will be made promptly to accommodate any unforeseen circumstances or changes in the academic calendar.

Faculty members are encouraged to provide feedback on the timetable to the department for future improvements.

Signature:



Head of Department

(Dr. S. D. Shirke)