

**Shri Swami Vivekanand shikshan sanstha's**  
**Vivekanand College, Kolhapur (Empowered Autonomous)**  
**Department of BCA**

**NOTICE**

Date: 18-07-2024

All teachers of Department of BCA are hereby informed that a meeting is scheduled on Saturday, 22<sup>nd</sup> June 2024 at 11.30 am. in Dept. of BCA .All teachers are requested to be present on time.

The agenda of the meeting

1. Conformation of the minutes of the previous meeting.
2. To discuss distribution of workload.
3. To discuss about B.C.A. (AICTE) entrance workshop.
4. To discuss about academic projects of B.C.A.-III students.
5. To discuss about continuous internal evolution activities
6. Any other matter with permission of the Chair Person.

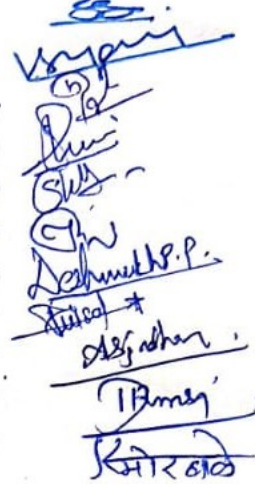
**Shri Swami vivekanand shikshan sanstha's**  
**Vivekanand College, Kolhapur (Empowered Autonomous)**  
**Department of BCA**

Minutes of the meeting held on Saturday, 22<sup>nd</sup> June 2024 at 11.30 am. In department of BCA .

Members present:

- 1) Mr. S.S.Kale
- 2) Mr. V.B.Pujari
- 3) Ms. V.D. Patil
- 4) Miss. S.S. Kagale
- 5) Mr.S.M.Gaikwad
- 6) Mr.M.A.Jadhav
- 7) Miss. P.P.Deshmukh
- 8) Miss.P.P.Misal
- 9) Mrs.A.S.Jadhav
- 10) Miss.R.M.Desai
- 11) Mr. K.D.Morjale

- Coordinator  
Head of Dept.  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member  
Faculty Member



The proceedings of this meeting are as follows:

Item no.1: The minutes of the previous meeting were read and confirmed unanimously by all the members.

Item no.2: Distribution of workload.

The workload was assigned to all teachers of the department. The subject's theory and practical were distributed for the odd semesters I, III and V.

Item no. 3: Discussion about B.C.A. (AICTE) entrance workshop for upcoming B.C.A. candidates for first year.

Item no.4: Discussion about academic projects of B.C.A.-III students.

It was decided to start projects review activity for B.C.A. III students as they have projects in their V semester.

Item no.5: Discussion about continuous internal evolution activities.

It was decided to take assignments, quiz and class test related activities.

Item no.6: As there was no other matter to discuss, the meeting ended with thanks to the chair.



Head

(Prof. Mr. V. B. Pujari)