

MANISH ALVEKAR

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CAREER OBJECTIVE

To work as an Assistant Professor in Management at a reputed management institute, where I can contribute to teaching, research, and academic development by applying my knowledge of Human Resource Management and Marketing, while continuously enhancing my pedagogical and research skills.

ACADEMIC QUALIFICATIONS

Master of Business Administration (MBA) – Marketing & Human Resource Management

Nov 2022 – Oct 2024

Chhatrapati Shahu Institute of Business Education and Research (CSIBER), Kolhapur

CGPA: 6.50

Key Subjects: Human Resource Management, Buying Behaviour, Marketing Sectors, Strategic Management, Employee Relations, Labour Laws

Master of Arts (M.A.) – Political Science

Sept 2022 – May 2024

Shivaji University, Kolhapur

Percentage: 64.50%

Bachelor of Arts (B.A.) – Political Science

Oct 2019 – March 2022

Shri Lahu Bala Paritkar College, Panore

Percentage: 73.00%

TEACHING & RESEARCH INTERESTS

- Human Resource Management
 - Training and Development
 - Organizational Behaviour
 - Marketing Management
 - Industrial Relations and Labour Laws
 - Business Ethics and Corporate Governance
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ACADEMIC PROJECT

“A Study of Training and Development with Special Reference to Kolhapur Zilla Sahakari Dudh Utpadak Sangh Ltd., Kolhapur”

February 2024

- Studied existing training practices and employee development initiatives - Analyzed effectiveness of training programs - Suggested improvements for skill enhancement and productivity

INDUSTRIAL EXPERIENCE

Human Resource Intern

Kolhapur Jilla Sahakari Dudh Utpadak Sangh Ltd.

19 Oct 2023 – 19 Dec 2023 - Coordinated routine employee training programs - Maintained and updated attendance and training records - Assisted HR department in administrative and coordination activities

ACHIEVEMENTS & ACADEMIC ACTIVITIES

- Secured **2nd Prize** in HR Quiz, Debate, and Case Study Competition at DKTE College of Engineering & Management, Ichalkaranji .
 - Received **District-Level Prize** in Speech Competition.
 - Awarded prize for **Business Proposal Design on Organic Farming** at DKTE College of Engineering & Management.
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SEMINARS, WORKSHOPS & EVENTS

- Actively participated in academic debates, HR competitions, and management events.
 - Assisted in organizing academic and cultural activities at institutional level.
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ADMINISTRATIVE & VOLUNTEER EXPERIENCE

- Member of Registration Committee at **Business Expo**, Sayaji Hotel, Kolhapur.
 - Worked as **Team Leader and Coordinator** at election booth, managing coordination among five teams
 - Volunteered as **Swachhata Karyakarta** during cleanliness drive on Shivjayanti.
 - Coordinator for HR Debate Competitions, Freshers’ and Farewell functions, and Shivjayanti events.
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SKILLS

Languages: English, Hindi, Marathi

Computer Skills: MS Word, MS Excel, MS PowerPoint, Excel Solver, Microsoft VBA

Academic & Soft Skills: - Classroom Communication - Leadership and Team Management - Critical & Strategic Thinking - Conflict Resolution - Adaptability and Academic Discipline

