



Meta For Data

AWFIS Quantum Works, Erandwane, Pune- 04
Mobile:- +91-8485070024
Email:-hr@metafordata.com

OFFER LETTER

Date: 20th December, 2025

To: Supriya,

We are pleased to extend to you an offer of employment in the position of **Motion Graphics & Video editor** with **METAFORDATA Technologies Private, Limited**. We are excited about the potential that you bring to our team.

1. Position

As an **Motion Graphics & Video editor** you will report directly to Leadership assigned starting on **22nd December, 2025**. Your duties and responsibilities will be included in the appointment letter.

2. Compensation

- During the initial three (3) months of the training period, you will receive a stipend of **₹18,000** per month.
- After completing three (3) months with the company, you will be eligible for a **performance-based appraisal and potential salary hike**, subject to management review.
- You will also be entitled to additional company benefits as per prevailing company policies, details of which will be shared in your appointment letter.

3. Confidentiality and Non-Compete Agreement

As an employee, you will be expected to sign and comply with a confidentiality and non- compete agreement which prohibits unauthorized disclosure of any confidential information and restricts certain competitive activities.

Please note that this offer is subject to the terms of employment outlined in the appointment letter. Either party may terminate the employment relationship by providing written notice or payment in lieu of notice, as per the notice period defined in the company's policies and employment agreement.

Confirmation of Acceptance

We would appreciate receiving your confirmation of acceptance of this offer by **21st December, 2025**. Please sign and date this letter below as a token of your acceptance and return it to us by email.

We look forward to welcoming you to our team at **META FOR DATA Technologies Pvt. Ltd.** Please feel free to reach out via email or phone if you have any questions or need further information.

Confidential (C)

Address: Awfis, Quantum Works, Erandwane, Pune 411004

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