

"Education for Knowledge, Science and Culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha,

**VIVEKANAND COLLEGE (AUTONOMOUS),
KOLHAPUR**

Notice for faculty members

Date: 14/06/2018

All faculty members are hereby informed that, a meeting will be conducted on **18 June 2018** at 11.00 a.m. in senior B.Voc Animation & Film-Making

The members are requested to attend the meeting.

Agenda of the Meeting:

- 1) To collect and analyze the result of 1st Year Sem - I B.Voc. Animation & Filmmaking.
- 2) To distribute the workload of the department among the faculty
- 3) To distribute the syllabus among the faculty
- 4) To discuss and finalize the Academic calendar (2018-19)
- 5) Any other items with the permission of the chair.

Sr. No.	Name	Designation
1.	Mr. Anand Sawant	HOD
2.	Mr. Mahesh Mali	Assistant Professor
3.	Mrs. Shabnam Mulla	Assistant Professor



[Handwritten Signature]

Head of Department

DEPARTMENT OF ANIMATION & FILM-MAKING
VIVEKANAND COLLEGE, KOLHAPUR
(AUTONOMOUS)

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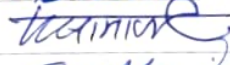

**VIVEKANAND COLLEGE (AUTONOMOUS),
KOLHAPUR**
Minutes of Meeting

Date: 18/06/2018

The meeting of the faculty members of department of Animation was held on **18/June/2018** under the chairmanship of Head of the Department to discuss on examination related issues, the following decisions were taken after discussion on items in the agenda Decisions:

- 1) Result collection and analysis task was allotted among the faculty members
- 2) Workload of all classes was distributed among the faculty members
- 3) Syllabus of all classes was distributed among the faculty members
- 4) Finalized the Academic calendar- (2018-19) by thorough discussion among faculty members
- 5) Planned to make Teaching plans
- 6) Any other items with the permission of the chair.

Names of members with thousand for the meeting

Sr. No.	Name	Sign
1.	Mr. Anand Sawant	
2.	Mr. Mahesh Mali	
3.	Mrs. Shabnam Mulla	





HEAD

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