

"Education for Knowledge, Science and Culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha,

**VIVEKANAND COLLEGE (EMPOWERED AUTONOMOUS),
KOLHAPUR**

Notice for faculty members

Date: 18/07/2023

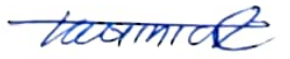
All faculty members are hereby informed that, a meeting will be conducted on **20 July 2023** at 11.00 a.m. in senior B.Voc Animation & Film-Making The members are requested to attain the meeting.

Agenda of the Meeting:

- 1) To collect and analyze the result of 1st, 2nd and 3rd Year B. Voc. Animation & Filmmaking.
- 2) To distribute the workload of the department among the faculty
- 3) To distribute the syllabus among the faculty
- 4) To discuss and finalize the Academic calendar (2023-24)
- 5) Any other items with the permission of the chair.

Sr. No.	Name	Designation
1.	Mr. Mahesh Mali	HOD
2.	Mr. Nikhil Shinge	Assistant Professor
3.	Mr. Atul Patil	Assistant Professor
4.	Mr. Aniket Kore	Assistant Professor




Head of Department
HEAD
B. VOC. ANIMATION & FILM-MAKING
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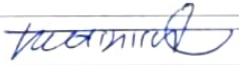

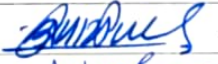

Minutes of Meeting

Date: 20/07/2023

The meeting of the faculty members of department of Animation was held on **20/July/2023** under the chairmanship of Head of the Department to discuss on examination related issues, the following decisions were taken after discussion on items in the agenda Decisions:

- 1) Result collection and analysis task was allotted among the faculty members
- 2) Workload of all classes was distributed among the faculty members
- 3) Syllabus of all classes was distributed among the faculty members
- 4) Finalized the Academic calendar- (2023-24) by thorough discussion among faculty members
- 6) Planned to make Teaching plans and about preparation of notes
- 7) It is decided to conduct Guest lectures on topics related to Animation Course

Names of members with thousand for the meeting

Sr. No.	Name	Sign
1.	Mr. Mahesh Mali	
2.	Mr. Nikhil Shinge	
3.	Mr. Atul Patil	
4.	Mr. Aniket Kore	




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